

*Minutes*

PARADISE CHARTER MIDDLE SCHOOL  
BOARD OF TRUSTEES  
6473 Clark Road  
Paradise, California

June 2, 2020  
6:30 P.M.

- I.
- A. **CALL TO ORDER** I-A
- Minutes:**  
The meeting was called to order by the Board Chair Jennifer Duran at 6:34 P.M.
- B. **ROLL CALL** I-B
- Minutes:**  
All five members were present; Jennifer Duran, Brad Jacobson, Jill Pruis, Denise Farrell, and Trevor Davis.  
Chris Reid, Secretary to the board  
Guest: Lisa Speegle, CBO
- C. **FLAG SALUTE** I-C
- Minutes:**  
The Pledge of Allegiance was led by the Board Chair Jennifer Duran.
- II. **COMMUNICATIONS**
- A. **Comments from the public** II-A
- Minutes:**  
No comments
- B. **Comments from the Board** II-B
- Minutes:**  
No comments
- C. **For Information: Superintendent's Report**
1. **Enrollment Numbers** II-C.1
- Minutes:**  
6th: 41  
7th: 42  
8th: 47  
Total 130

Brad Jacobson, Jennifer Duran, and Trevor Davis shared their thoughts about the last day of school. They were very impressed with how well organized the event was and how it seemed every student was given the opportunity to connect with staff during the “drive-through” setting.

Discussed the recent parent survey. Thus far 88% of families prefer school to reopen in the fall with a full on-site education setting. Chris shared that he is in ongoing meetings with local and area school leaders. Very little clarity has been given regarding reopening. Leaders are encouraged to wait until July before trying to create clear plans for school reopening scenarios.

**2. Report on Safety and Risk Management**

**II-C.6**

**Minutes:**

CMA representative Steve Bolin met with Chris Reid to discuss the church’s plan to allow an outside ministry to build a large steel structure to house workers who will be rebuilding homes in Paradise for needy families. Chris and Steve will remain in close communication in relation to the location of the building. Proposed locations are the Clothes Closet near the well water tanks, or on the outdoor basketball court. The area will be fenced. The building would be designed to also benefit PCMS with an additional gym/cafeteria area.

**III. CONSENT AGENDA ITEMS**

**A. Minutes of the Regular Meeting of April 28, 2020**

**III-A**

**B. April 2020 Financials:**

**III-B**

**Report prepared by CBO Lisa Speegle.**

**Minutes:**

Motion made by Trevor Davis, seconded by Brad Jacobson to approve the consent agenda as presented. With a 5-0 vote, motion passed.

**IV. ITEMS SCHEDULED FOR ACTION**

**A. COVID-19 Operations Written Report Approval:**

**IV-A**

**Minutes:**

Motion made by Brad Jacobson, seconded by Denise Farrell to approve the LCAP-COVID-19 report as presented. With a 5-0 vote, motion passed.

**B. Education Protection Act (EPA Approval)**

**IV-B**

**Minutes:**

Discussion by CBO Lisa Speegle.

Motion made by Jill Pruis, seconded by Denise Farrell to approve the resolution to resolve to allocate its Education Protection Account Revenue in the amount of \$155,901 to non-administrative instruction and instruction-related services for the 2020-21 school year. With a 5-0 vote, motion passed.

**C. Supplemental Pay**

**IV-C**

**Minutes:**

No changes made from last year’s schedule.

Motion made by Brad Jacobson, seconded by Trevor Davis to approve the Supplemental Pay Schedule as presented. With a 5-0 vote, motion passed.

**D. Hiring Committee for Superintendent/Principal Position**

**IV-D**

**Minutes:**

Discussed both staff and board that would like to be involved. Board was reminded by CBO Lisa Speegle that no more than (2) two board members could be involved per the Brown Act. Board members Brad Jacobson and Trevor Davis will participate on the hiring committee. Chris Reid shared that 16 applications were received. Motion made by Jill Pruis, seconded by Denise Farrell to commission the hiring committee to bring the board recommendations for a candidate. With a 5-0 vote, motion passed.

**E. Staff Bonus**

**IV-E**

**Minutes:**

After discussion it was agreed that considering looming serious budgetary issues, formal bonuses would not be given. Motion made by Trevor Davis, seconded by Jill Pruis to approve a \$1,000 budget for a staff year-end dinner event. With a 5-0 vote, motion passed.

**F. 2020-21 Initial Budget and Multi-Year Projections**

**IV-F**

**Minutes:**

Discussion with CBO Lisa Speegle. CBO Speegle gave the board an overview of current and long term budget projections. A focus was on looming budget cuts and prep for state deferrals meaning cash flow will be vital to carry the school through difficult times. PCMS cash reserves are very strong and will be critical in the next several years. Increasing attendance will be the key factor in stabilizing the budget for the long term. No action was taken. Final budget approval will come at the next board meeting.

**ADJOURNMENT**

**Minutes:**

The meeting was adjourned by Board Chair Jennifer Duran at 8:05 P.M.

Next Meeting Date: June 30, 2020.