

REGULAR MEETING
BOARD OF TRUSTEES
PARADISE CHARTER MIDDLE SCHOOL

6473 Clark Road, Paradise, California

January 23, 2018
BOARD MINUTES

6:30 P.M.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

I.

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:31

B. ROLL CALL

- X Denise Farrell-Staff Representative
- X Brad Jacobson-Community Representative (Chair)
- X Jonathan Mattern-8th Grade Representative
- X Cheryl Robertson-7th Grade Representative
- X Jennifer Duran-6th Grade Representative (Vice Chair)

C. FLAG SALUTE

II. COMMUNICATIONS

A. Comments from the public Tom Taylor, PUSD administrator attended.
Parent Phyllis O'Farrell also attended and briefly shared how pleased she was with her grandson's experience at PCMS.

B. Comments from the board None

C. For Information: Superintendent's Report **II-C**

The report included the following items:

- Update on purchase of an AED and set of 6 walkie-talkies. These were purchased to enhance school safety.
- For the first time PCMS is welcoming student teachers from CSUC. Mrs. Kolstad and Mr. Faith are both serving as cooperating teachers this semester.
- Mr. Reid reported that students made significant growth and progress in academic performance between the first quarter progress report and the final first semester grade. He shared report card data and academic probation data.
- Board members sent thank you cards to various folks for their generous giving of time and/or monetary donations to PCMS.

III. CONSENT AGENDA ITEMS

A. **Minutes of Regular Meeting of November 28, 2017** **III-A**
Denise Farrell moved to approve 11-28-17 board minutes. Seconded by Jennifer Duran. Motion carried.

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

- 1. November/December Financials: IV-A.1
Report prepared by CBO Lisa Speegle.**

Board members reviewed the financial information focusing on long term projections. **Jonathan Mattern moved to approve Nov/Dec Financials. Seconded by Cheryl Robertson. Motion carried**

- 2. Accept 2016 Federal & State Tax Return IV-A.2
Prepared by Tittle & Company, LLP
Jonathan Mattern moved to accept the 2016 tax return. Seconded by Denise Farrell.
Motion carried.**

B. PERSONNEL

- 1. Approve Teaching Assignment Board IV-B.1
Authorization Document for Chris Palmer**

Mr. Reid explained that due to a slight change in Mr. Palmer's teaching schedule, an authorization document was needed approving his new assignment. His PE assignment shifted from 7/8th grade to 6th. This change requires authorization to teach 7th grade science. Because Mr. Palmer accumulated sufficient units in science at an accredited institution the board is able to approve his current placement. PUSD administrator Tom Taylor shared with the board that authorizing teaching assignments in this manner was common practice in school districts.

Denise Farrell moved to approve the Authorization Document for Chris Palmer's Teaching Assignment. Seconded by Jennifer Duran. Motion carried.

V. ITEMS SCHEDULED FOR INFORMATION

A. Board Governance Training

Chair/Treasurer Brad Jacobson and Superintendent Chris Reid attended training and will share information.

Board Chair Brad Jacobson gave an overview of the training he attended. Much of the focus was on the role of members serving on a non-profit 501c3 Public Charter School board, and on the Brown Act. Chris Reid also shared several items of information. Board members thanked Chair Jacobson for attending and for giving a comprehensive overview of the information presented.

VI. ADJOURNMENT

The meeting was adjourned at **7:20** Next Meeting Date: **February 27, 2018**