

REGULAR MEETING
BOARD OF TRUSTEES
PARADISE CHARTER MIDDLE SCHOOL

6473 Clark Road, Paradise, California

January 24, 2017

6:30 P.M.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I.

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:40

B. ROLL CALL

Mrs. Denise Farrell	X
Mr. Brad Jacobson	X
Mr. Casey Carlson	X
Mr. Jonathan Mattern	X
Mrs. Cheryl Robertson	X

C. FLAG SALUTE

II. COMMUNICATIONS

A. Comments from the public Tom Taylor, PUSD Admin., was in attendance

B. Comments from the board

C. For Information: Superintendent's Report **II-C**
Topics Included: Open Enrollment for upcoming school year on-line application, PUSD Annual Charter Review Binder completed, Semester Report Card Data, Elective offerings utilizing LCAP funds to support challenged learners. See attached

III. CONSENT AGENDA ITEMS

A. Minutes of Regular Meeting of 11-29-16 **III-A**
Board Member Jonathan Mattern moved to approve minutes, seconded by Casey Carlson. Motion carried.

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

- 1. Approve Audit Report prepared by Tittle & Company, LLP** **IV-A1**
Superintendent Reid handed board members the report and cover letter prepared by Tittle & Company. The audit had no "findings" of concern that needed attention. Mr. Reid then recognized the work of staff including Lisa Speegle, and Karen Galarneaux, for maintaining an environment where fiscal procedures and policies are carefully followed.
Brad Jacobson moved to accept the Audit Report for fiscal year 2015/16, seconded by Jonathan Mattern. Motion carried.
- 2. Approve Budget Reserves Policy for Deferred Maintenance**
Board members requested that Superintendent Reid ask CBO Lisa Speegle to give her recommendation for creating a reserves policy. She suggested a reserve set aside designated for facilities. This could be drawn on for unplanned/unexpected facility needs.
Casey Carlson moved to adopt a budget reserves policy of setting aside \$5,000 per year for facilities, seconded by Cheryl Robertson. Motion carried.

3. December Financials – Report prepared by CBO

IV-A3

Board members reviewed the report. **Jonathan Mattern moved to approve financial report, seconded by Brad Jacobson. Motion carried.**

B. INSTRUCTION AND CURRICULUM

C. PERSONNEL

D. PUPIL SERVICES

V. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

B. PERSONNEL

1. Update from board members Farrell and/or Mattern on gathering information for revised salary schedule and benefits discussion.

Board Chair Denise Farrell led discussion. She first reviewed prior year discussions focused on creating a new salary schedule for staff and the difficulties that the new minimum wage law presented. She shared with the board a sample salary schedule that was based on years of service. The sample was a single column schedule without the traditional columns for teacher furthering education. The base year one salary took into consideration the new minimum wage requirements and the yearly step increase was a consistent %; something the board agreed would be helpful rather than the random yearly % increase that many salary schedules, (including current PCMS schedule), adopt. The board requested that Chris Reid speak with teaching staff and confirm that a single column salary schedule would be acceptable to consider. They also desired to maintain the yearly stipend for staff who achieve a masters. With staff agreement, CBO Speegle will then be asked to create several projections based upon the sample salary schedule. Board members also requested that CBO Speegle be in attendance at the February board meeting to explain the projections.

C. ITEMS FROM THE BOARD

VI. ADJOURNMENT

The meeting was adjourned at ***7:50**

Next Meeting Date: **February 28, 2017**