

REGULAR MEETING
BOARD OF TRUSTEES
PARADISE CHARTER MIDDLE SCHOOL

6473 Clark Road, Paradise, California

February 28, 2017
MINUTES

6:30 P.M.

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

I.

A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:33

B. ROLL CALL

| | |
|-----------------------|---|
| Mrs. Denise Farrell | X |
| Mr. Brad Jacobson | X |
| Mr. Casey Carlson | X |
| Mr. Jonathan Mattern | X |
| Mrs. Cheryl Robertson | X |

C. FLAG SALUTE

II. COMMUNICATIONS

A. Comments from the public Tom Taylor, PUSD Admin., attended, PCMS CBO Lisa Speegle was also in attendance.

B. Comments from the board

C. For Information: Superintendent's Report: **II-C**
Including: LCAP update and discussion, debrief Oroville evacuation,
Letter from CMA, Community Night/Lottery.

III. CONSENT AGENDA ITEMS

A. Minutes of Regular Meeting of 1-24-17 **III-A**
Board member Casey Carlson moved to approve January minutes, seconded by Jonathan Mattern. Motion carried.

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. Approve Tax Return prepared by Tittle & Company, LLP **IV-A1**
A copy of the tax return filed by Tittle & Company on behalf of the PCMS Board was made available for the board to review. Brief discussion followed.
Motion to approve the 2016 Federal and State Tax return made by Jonathan Mattern, seconded by Casey Carlson. Motion carried

2. Second Interim Report – prepared by CBO **IV-A2**
CBO Lisa Speegle guided the board through the document pausing to clarify and answer any questions. Lisa's report also included bullet points describing any significant changes in the initial and current budget. Her description concluded; "Overall, budget changes are relatively small with revenue unchanged and expenses changing by less than 3%."
Casey Carlson moved to approve the Second Interim Budget Report, seconded by Brad Jacobson. Motion carried.

3. Monthly Financials Report - prepared by CBO

IV-A3

CBO Speegle also reported on the monthly financials giving board members the opportunity to review the report and clarify in areas as needed.

Motion to approve Monthly Financial Report made by Brad Jacobson, seconded by Jonathan Mattern. Motion carried.

B. INSTRUCTION AND CURRICULUM

1. Approve 2017/18 Academic Calendar

IV-B1

Superintendent Reid shared that a draft of the academic calendar was discussed with staff and would be presented for board approval at the March meeting. The calendar continues to closely match the PUSD calendar. This item will be tabled for action to be taken at the March board meeting.

C. PERSONNEL

D. PUPIL SERVICES

V. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

B. PERSONNEL

1. As per request from the board, CBO shares draft of multiple salary schedule scenarios for discussion.

Board members, CBO Lisa Speegle, and Superintendent Reid, all took part in an open discussion based upon salary schedules presented by Lisa. Guest Tom Taylor also was helpful in offering input and clarification on several topics. Chair Denise Farrell began the discussion recapping her chats with PCMS teachers Brian Faith and Amy Behlke. Board members focused on creating a salary schedule that would be both competitive with local districts, but also fiscally responsible for the school in the longer term. Discussion also involved topics ranging from STRS, incentives for teachers continuing their education and growth, and creating an administrative schedule that could be used as a starting point for negotiations with superintendent candidates in the future. The discussion concluded with the board asking CBO Speegle to use the salary schedule template and create another scenario using a 2.25% yearly increase for certificated staff. She was also charged with drafting an administrative salary schedule. Both the credentialed and administrative schedules will be presented in draft form at the March board meeting for potential board action.

C. ITEMS FROM THE BOARD

VI. ADJOURNMENT

The meeting was adjourned at **8:30**

Next Meeting Date: **3-28-17**

