

**REGULAR MEETING**  
**BOARD OF TRUSTEES**  
**PARADISE CHARTER MIDDLE SCHOOL**

**6473 Clark Road, Paradise, California**

**April 24, 2018**  
**MEETING MINTUES**

**6:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Superintendent's office.

## I.

### A. CALL TO ORDER

Meeting was called to order by the Board Chair at 6:30

### B. ROLL CALL

- X Denise Farrell-Staff Representative
- X Brad Jacobson-Community Representative (Chair)
- X Jonathan Mattern-8<sup>th</sup> Grade Representative
- X Cheryl Robertson-7<sup>th</sup> Grade Representative
- X Jennifer Duran-6<sup>th</sup> Grade Representative (Vice Chair)

### C. FLAG SALUTE

## II. COMMUNICATIONS

A. Comments from the public None Tom Taylor, PUSD Admin. attended

B. Comments from the board Denise Farrell informed the board that she was working on the Superintendent evaluations using input she gathered from staff members. She would like to also gain input from board members. Denise plans to present the findings at the next board meeting.

C. For Information: Superintendent's Report **II-C**

Superintendent Reid informed the board that the Lunch program was being piloted. 492 lunches were ordered for the two week pilot. 307 were full price and 185 were free/reduced lunch orders. A donation for the two week pilot program was made by a PCMS family. The donation will cover funding for the free/reduced costs. The board also received a list of important dates as the school year closes. See attached report.

## III. CONSENT AGENDA ITEMS

A. Minutes of Regular Meeting of March 27, 2018 **III-A**

**Jonathan Mattern moved to approve the March 27, 2018 minutes, seconded by Denise Farrell, motion carried.**

## IV. ITEMS SCHEDULED FOR ACTION

### A. BUSINESS

1. March Financials **IV-A.1**

**Report prepared by CBO Lisa Speegle**

Brief discussion concerning the report.

**Jennifer Duran moved to approve the March report, seconded by Cheryl Robertson, Motion carried.**

2. Education Protection Account Resolution **IV-A.2**

**Jonathan Mattern moved to approve the EPA Resolution, seconded by Denise Farrell, motion carried.**

**3. AERIES/Support Service Contract/MOU-BCOE IV-A.4**

Superintendent Reid explained that the new MOU proposal included a discount in cost. He reminded the board of the services provided and confirmed that the first year had gone well with a high level of service from BCOE.

**Jennifer Duran moved to approve the BCOE Contract/MOU, seconded by Denise Farrell, motion carried.**

**4. Committee to designate potential board candidates:**

**Terms ending for Staff Representative and Community Representative**

Staff representative Denise Farrell, and Community Rep. Brad Jacobson will term out June 30, 2018. Denise and Brad were encouraged by the PCMS staff to consider serving another three year term. Both board directors expressed their willingness to serve for another term.

**Jonathan Mattern moved to appoint corporation president Chris Reid to bring forward at the next board meeting candidates for the two board positions. Cheryl Robertson seconded. Motion carried.**

**5. Public Records Policy**

**IV-A.5**

**Denise Farrell moved to approve the updated Public Records Policy, seconded by Jonathan Mattern, motion carried.**

**B. PERSONNEL**

**1. Board Authorization of Teaching Assignment**

**IV-B.1**

**2018-19 Chris Palmer**

**Jennifer Duran moved to approve Teaching Assignment for Chris Palmer – 2018-19, seconded by Denise Farrell. Motion approved.**

**2. Health Insurance Benefits Allowance for full time employees**

Board member Brad Jacobson gave the board an overview of the information presented at a meeting held with InterWest VP Tom Hughes and Superintendent Reid. The discussion focused on the percentage increase to current rates along with the benefits of offering full time staff members a yearly HSA. The board had built in a 10% increase for the benefits allowance for the coming fiscal year as per suggestion from Brad Jacobson.

**Denise Farrell moved to increase the health benefits allowance by 10% and the HSA benefit to \$3,450 yearly. Seconded by Jennifer Duran. Motion carried**

**C. INSTRUCTION and CURRICULUM**

**1. English Learner Policy**

**IV-C.1**

An updated English Learner Policy was presented to the board including language relating to “ELPAC”.

**Denise Farrell moved to approve the English Learner Policy, seconded by Jonathan Mattern, motion carried.**

**V. ADJOURNMENT**

The meeting was adjourned at 7:29

Next Meeting Date: June 5, 2018