

**REGULAR MEETING**  
**BOARD OF TRUSTEES**  
**PARADISE CHARTER MIDDLE SCHOOL**

**6473 Clark Road, Paradise, California**

**May 30, 2017**  
**MINUTES**

**6:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

**I.**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:00

**B. ROLL CALL**

Mrs. Denise Farrell	X
Mr. Brad Jacobson	X
Mr. Casey Carlson	X
Mr. Jonathan Mattern	X
Mrs. Cheryl Robertson	X

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

**A. Comments from the public**

**B. Comments from the board**

**C. For Information: Superintendent's Report**

Chris Reid shared with the board that 7<sup>th</sup> & 8<sup>th</sup> grade field trips took place last week with all students/parents/staff returning safe and sound. He also shared the final week of school included the Awards and Talent Show along with the Graduation Ceremony on Thursday.

**III. CONSENT AGENDA ITEMS**

**A. Minutes of Regular Meeting of April 25, 2017**

**III-A**

**Jonathan Mattern moved to approve the minutes, seconded by Casey Carlson. Motion carried.**

**IV. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS**

**1. Interview Candidates and Elect 6<sup>th</sup> Grade Representative for Three year Board Term**

Two candidates were interviewed by the board (see attached form for interview questions). After concluding the interviews the board agreed that both candidates were highly qualified and would serve the school community with a high level of competence. After discussion the board determined to elect Jennifer Duran.

**Jonathan Mattern moved to elect Jennifer Duran as 6<sup>th</sup> grade board representative starting 7/1/17 for a three year term. Seconded by Cheryl Robertson. Motion carried.**

- 2. Monthly Financials prepared by CBO Speegle** **IV-A.2**  
**Casey Carlson moved to approve the monthly financial report. Seconded by Cheryl Robertson. Motion carried.**
- 3. LCAP Draft Presented to board by Superintendent Reid** **IV-A.3**  
Chris Reid presented a draft of the LCAP document and discussion followed. The highlights included; extra staffing for study hall and academic lab electives, a remodel of the staff room to create a better setting for art classes. New vision for the coming year includes facilities improvements to better serve all students, training and implementation of AERIES data system, and exploration of offering free/reduced lunch program. Parent Survey showed very high level of overall satisfaction of program. Areas for growth included continuing to improve teacher/parent communication and expansion of VAPA electives.
- 4. AERIES and Support Services Contract/MOU with BCOE** **IV-A.4**  
Superintendent Reid reminded the board that AERIES/CALPADS/CBEDS services would no longer be provided by PUSD as of 7/1/17. Instead, BCOE has offered to enter an MOU with PCMS to provide training and services.  
**Brad Jacobson moved to approve MOU draft with BCOE to provide AERIES/CALPAD/CBEDS services. Seconded by Jonathan Mattern. Motion carried. Final draft to be approve at June meeting.**

## **B. INSTRUCTION AND CURRICULUM**

### **C. PERSONNEL**

- 1. Health Insurance Benefits Allowance for full time employees**  
Brad Jacobson gave the board an overview of status of current and projected health care costs. He and Chris Reid met with InterWest VP Tom Hughes to discuss benefit rates and packages. The board was reminded that the projected budget factored in a 10% increase in health care allowance. After discussion the board moved to raise the monthly allowance from \$1,200 per full time employee to 1,320 per month for each full time employee. Board member Casey Carlson suggested the increase might be better spent in other areas since the impact varied according to age of staff member.  
**Jonathan Mattern moved to approve a 10% increase of the monthly allowance for full time employees to \$1,320 and continue the \$3,000 donation to qualifying employees' HSA accounts. Seconded by Cheryl Robertson. Motion carried 4-1.**

## **D. PUPIL SERVICES**

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. BUSINESS**

**B. PERSONNEL**

**1. P.E. Support Instructor Hired to Fill Opening**

Superintendent Reid shared that a new PE instructor was hired; Sarah Johnston. Mrs. Johnston came with many outstanding references is highly qualified as a fully credentialed P.E. instructor. She also has a child on the waiting list for 6<sup>th</sup> grade. Board members agreed that the June meeting would be an appropriate time to take action on her child's status.

**C. ITEMS FROM THE BOARD**

Board members requested that Superintendent Reid discuss with CBO Speegle the status of the Office Manager's current and projected salary so that action can be taken at the June meeting.

**VI. ADJOURNMENT**

The meeting was adjourned at 8:02

Next Meeting Date: June 27, 2017