

**REGULAR MEETING**  
**BOARD OF TRUSTEES**  
**PARADISE CHARTER MIDDLE SCHOOL**

**6473 Clark Road, Paradise, California**

**August 29, 2017**  
**MEETING MINUTES**

**6:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

**I.**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:38

**B. ROLL CALL**

Mrs. Denise Farrell	X
Mr. Brad Jacobson	X
Mr. Jonathan Mattern	X
Mrs. Cheryl Robertson	X
Mrs. Jennifer Duran	X

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

**A. Comments from the public** Tom Taylor, PUSD Admin. was in attendance

**B. Comments from the board**

**C. For Information: Superintendent's Report** **II-C**

Report included information about: Superintendent's Goals, Board meeting dates handout, Update on summer projects, Enrollment numbers, Current student opportunities in athletics and leadership, and 2017 CAASPP Test Score Data. See attached.

**III. CONSENT AGENDA ITEMS**

**A. Minutes of Regular Meeting of June 27, 2017** **III-A**

**Brad J moved to approve 6/27/17 minutes, seconded by Cheryl R. Motion carried.**

**B. August Financials:** **III-B**

**Report prepared by CBO Lisa Speegle.**

Board reviewed the August report including additional notes from CBO Speegle. Board member Brad J thanked CBO Speegle for building in % increases in her projections in areas such as benefits.

**Jonathan M. moved to approve the August Financials, seconded by Brad J. Motion carried.**

**IV. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS**

**1. Elect Board Chair and Vice Chair**

A discussion occurred about willingness and desire of board members to serve in these two positions. New board member Jennifer D asked for veteran board members to give overview of the positions.

**Motion to approve Brad J as Chair and Jennifer D as Vice Chair was made by Jonathan M., seconded by Cheryl R. Motion carried.**

**2. Appoint Board Member Audit Liaison**

**Motion to appoint Brad J as board member liaison for yearly audit made by Denise F., seconded by Cheryl R. Motion carried.**

**3. Approve PUSD Compliance Review Report IV-A.3**

The board discussed the report that was sent from PUSD Administration. Superintendent Reid explained that the comprehensive annual review document that PUSD admin. prepared and sent to PUSD board members included many errors in various areas. He then met with PUSD administrator Michelle John. She immediately recognized the errors in the document and made corrections to reflect more accurate information about PCMS. The Compliance Review Report submitted to this board for approval included less information and was reflective of correct data concerning PCMS. PUSD Admin. Tom Taylor plans to follow up on getting information about the comprehensive review and how that was submitted to PUSD board members.

**Cheryl R moved to approve the PUSD Compliance Report, seconded by Jonathan M. Motion carried.**

**B. INSTRUCTION AND CURRICULUM**

**C. PERSONNEL**

**1. Principal/Superintendent Evaluation**

Denise Farrell reminded the board that they had approved the hiring of Superintendent Chris Reid for another school year at the June board meeting. At that meeting, she had requested permission to prepare an evaluation of the Superintendent based upon staff interviews. Denise distributed the report she prepared based upon information she gleaned from staff members. The staff and board shared their appreciation of Superintendent Reid's handling of some of the challenges posed during the 2016/17 school year including the main office fire. Staff also spoke of the high level of support and freedom they are given in their positions which they believe leads to the dynamic and positive school culture at PCMS. Staff also encouraged Chris to continue to delegate tasks as his new responsibilities as principal/superintendent have increased the past two years. Chris thanked the board for being so supportive and professional in their roles and for preparing such a helpful and encouraging evaluation.

**Jonathan M moved to approve the Principal/Superintendent Evaluation, seconded by Cheryl R. Motion carried.**

## **D. PUPIL SERVICES**

### **1. Approve Grade Level and All-School field trips IV-D.1**

Board members reviewed the handout detailing the field trips that take students out of county or on overnight trips.

**Denise F moved to approve the field trips detailed in handout, seconded by Cheryl R. Motion carried.**

### **2. Approve Internet Safety Policy IV-D.2**

Superintendent Reid explained that PCMS is now responsible to secure their own “E-RATE” funding for internet services. This means a comprehensive and legal document must be approved to detail safety policies put in place for internet use on a public school campus. This policy is in addition to the school internet policy contract signed by parents/students each year.

**Jennifer D moved to approve the PCMS Internet Safety Policy, seconded by Denise F. Motion carried.**

### **3. Approve Suicide Prevention Policy IV-D.3**

Superintendent Reid shared that public schools are now required to create a comprehensive suicide prevention policy. Board members reviewed the policy and discussion took place on the topic.

**Denise F moved to approve the Suicide Prevention Policy, seconded by Cheryl R. Motion carried.**

## **V. ITEMS SCHEDULED FOR INFORMATION**

### **A. BUSINESS**

### **B. PERSONNEL**

### **C. ITEMS FROM THE BOARD**

Board member Cheryl R expressed her concern about the potential difficulties posed by allowing students to pick their own car-mates on longer field trips that occur during the school year. She shared this can lead to some students being isolated. Jonathan M also concurred and suggested we look at other options. Superintendent Reid agreed to brainstorm with staff members other options.

## **VI. ADJOURNMENT**

The meeting was adjourned at 7:45

Next Meeting Date: September 26, 2017