

**REGULAR MEETING**  
**BOARD OF TRUSTEES**  
**PARADISE CHARTER MIDDLE SCHOOL**

**6473 Clark Road, Paradise, California**

**September 26, 2017**  
**BOARD MINUTES**

**6:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the Board which are distributed to all, or majority of all, of the Board members shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA) and upon request, Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order participate in Board meetings are invited to contact the Executive Director's office.

**I.**

**A. CALL TO ORDER**

Meeting was called to order by the Board Chair at 6:36

**B. ROLL CALL**

Denise Farrell-Staff Representative	X
Brad Jacobson-Community Representative (Chair)	Absent
Jonathan Mattern-8 <sup>th</sup> Grade Representative	X
Cheryl Robertson-7 <sup>th</sup> Grade Representative	X
Jennifer Duran-6 <sup>th</sup> Grade Representative (Vice Chair)	X

**C. FLAG SALUTE**

**II. COMMUNICATIONS**

**A. Comments from the public** PUSD Director Tom Taylor was in attendance. CCCS Principal and several board members also came to observe a charter school board in action. Introductions were made and CCCS folks were given permission to ask questions throughout the meeting.

**B. Comments from the board** Chair Brad Jacobson sent his apologies for missing the meeting. He was on a business trip. Vice Chair Jennifer Duran served as meeting facilitator taking on the duties of the chair.

**C. For Information: Superintendent’s Report** **II-C**  
 Report made on: Jog-A-Thon fundraiser; over \$8,000 raised to support field trips. Math department’s new vision for homework; after much research and discussion the team is unified in believing that homework is not usually beneficial for student growth therefore major work will be accomplished during daily lessons and in before/after school tutorials – test results confirm as PCMS has been at top of county math scores for past several years. PUSD annual review documents; these will now be submitted on-line and PUSD staff is giving charters extended time-line to submit. See attached report.

**III. CONSENT AGENDA ITEMS**

**A. Minutes of Regular Meeting of August 29, 2017** **III-A**  
 Denise Farrell moved to approve, Jonathan Mattern seconded, motion carried.

**IV. ITEMS SCHEDULED FOR ACTION**

**A. BUSINESS**

**1. Elect Officers of the Corporation**

**President, Secretary, Chief Financial Officer**

The board was referred to the Corporation Bylaws. A brief discussion ensued.

Superintendent Reid explained that Brad Jacobson expressed his willingness to continue to serve as CFO.

**Jon Mattern moved to elect officers of corporation: Chris Reid – President, Karen Galarneau-Secretary, Brad Jacobson-Chief Financial Officer. Seconded by Denise Farrell. Motion carried.**

**2. September Financials: IV-A.2**

**Report prepared by CBO Lisa Speegle.**

Document was sent to board members in advance to review.

**Cheryl Robertson moved to approve September Financial report, seconded by Denise Farrell. Motion carried.**

**3. Unaudited Actuals Budget Document IV-A.3**

**Report prepared by CBO Lisa Speegle**

Document sent to board members in advance for review. This included a one page memo prepared by Lisa Speegle with explanations and clarifications regarding the unaudited actuals. Brief discussion included review of reserve fund balances.

**Cheryl Robertson moved to approve the Unaudited Actuals Budget Document, seconded by Jon Mattern. Motion Carried.**

**4. Copier Machine Lease Contract with Ray Morgan IV-A.4**

A lease agreement proposal was distributed including an overview of current lease costs in comparison to new proposal. Several copy machines options were included in the quote. After discussion the board encouraged Superintendent Reid to pursue contracting with Ray Morgan Company for an office copy machine.

**Denise Farrell moved to give Superintendent Reid the power to negotiate with Ray Morgan company to provide a copier under a lease agreement. Seconded by Jon Mattern. Motion carried.**

**V. ITEMS SCHEDULED FOR INFORMATION**

**A. LCAP Update**

The current LCAP document was reviewed focused on budget expenditures projected. Superintendent Reid gave an update on each line item budget expense.

**VI. ADJOURNMENT**

The meeting was adjourned at 7:15

Next Meeting Date: October 24, 2017