

Minutes

**BOARD OF TRUSTEES
PARADISE CHARTER MIDDLE SCHOOL
6473 Clark Road, Paradise, California**

**August 27, 2019
6:30 P.M.**

I.

A. Call to Order

Minutes:

The meeting was called to order by the Board Chair Jennifer Duran at 6:31 P.M.

B. Roll Call

Minutes:

All five members were present.

Mrs. Denise Farrell

Mr. Brad Jacobson

Mrs. Jill Pruis

Mrs. Jennifer Duran

Mr. Trevor Davis

C. Flag Salute

Minutes:

The Pledge of Allegiance was led by the Board Chair Jennifer Duran.

II. COMMUNICATIONS

A. Comments from the public

Minutes:

No comments

B. Comments from the board

Minutes:

Trevor Davis commented and affirmed Paradise Charter Middle School coming back to Paradise.

C. For Information: Superintendent's Report

II-C

Information to include: Update on facility/water/furniture, Enrollment, Goals, Bulldog gear order for board.

Minutes:

Superintendent Chris Reid said Lisa Speegle is an expert regarding water testing and safety. He said Paradise Irrigation District has sent PCMS notification once PID water has been deemed safe Paradise Charter Middle School will be required to switch from well water over to PID as the primary water utility company. Mr. Reid said teacher Todd Lanam will perform water tests daily with his class.

Mr. Reid shared a photo of a handcrafted canoe donated for the school's auction raffle.

Mr. Reid said according to the Profit and Loss report \$78,000.00 remain after the purchase after the purchase of new carpet and paint. He said he recommends the school fund this years field trips.

Mr. Reid said his goals are the same as last years. He said this year is PCMS charter renewal and Amy Behlke and Brian Faith will receive stipend pay for their extra work involved in the charter renewal.

Mr. Reid said he hopes enrollment will increase to 156 in two years.

Each board member will receive a Bulldog PCMS staff shirt.

III. CONSENT AGENDA ITEMS

A. Minutes of the Regular Meeting of June 25, 2019 **III-A**

B. July Financials: **III-B**
Report prepared by CBO Lisa Speegle.

Minutes:

Board mentioned considering advertising using billboards, creating a tri-fold brochure, and social media.

Mr. Reid said he was looking into a decal for the newly purchased van.

Motion made by Denise Farrell, seconded by Brad Jacobson to approve the consent agenda.

With a 5-0 vote, motion passes.

IV. ITEMS SCHEDULED FOR ACTION

A. BUSINESS

1. Elect Board Chair and Vice Chair

Minutes:

Motion made by Denise Farrell, seconded by Trevor Davis to appoint Jennifer Duran as chairperson of the board and Brad Jacobson as vice chairperson of the board. With a 5-0 vote, motion passed.

2. Elect Officers of the Corporation: President, Secretary, Chief Financial Officer

Minutes:

Motion made by Jill Prais, seconded by Denise Farrell to appoint Chris Reid as president, Jennifer Robbins as secretary, and Brad Jacobson as chief financial officer. With a 5-0 vote, motion passed.

3. Appoint Board Member Audit Liaison

Minutes:

Motion made by Trevor Davis, seconded by Jill Prais to appoint Brad Jacobson as the audit liaison. With a 5-0 vote, motion passed.

4. Form 700 completion for 2019-2020 year

Minutes:

Chris Reid said the Statements of Economic Interests Form 700 requires elected officials who makes or influences governmental decisions to submit a Statement of Economic Interest annually. No action was taken.

5. Purchase of Van for school use using grant funds

Minutes:

Chris Reid said PCMS qualified for a \$12,000.00 discount for a new school van for a purchase price of \$30,000.00.

Motion made by Trevor Davis, seconded by Brad Jacobson to direct the Superintendent to purchase school vehicles (vans) as needed. With a 5-0 vote, motion passed.

B. PUPIL SERVICES

1. Approve Grade Level and All-School field trips

IV-B.1

Minutes:

Motion made by Trevor Davis, seconded by Denise Farrell to approve grade level and all-school field trips as listed. With a 5-0 vote, motion passed.

2. Approve Internet Safety Policy

IV-B.2

Minutes:

Chris Reid said all internet searches are monitored by Amy Behlke. Amy Behlke is notified immediately of inappropriate internet activity. Motion made by Brad Jacobson, seconded by Denise Farrell to adopt the Internet Safety Policy presented. With a 5-0 vote, motion passed.

3. Approve Suicide Prevention Policy

IV-B.3

Minutes:

Chris Reid said no changes were made to the policy from the previous year. Chris said teachers Yvette Kolstad and Chris Palmer have been trained according to policy.

Motion made by Denise Farrell, seconded by Trevor Davis to adopt the policy as presented. With a 5-0 vote, motion passed.

V. ITEMS SCHEDULED FOR INFORMATION

A. BUSINESS

Minutes:

No comments were made.

B. PERSONNEL

Update on new personnel on staff including BCOE Fire Recovery Counselor

Minutes:

Chris Reid said PCMS hired yard duty/coaches/elective staff; Sandy Miller, Jeff Modugno, Connor Cline, Kiara Diamond, and Summer Baker.

C. ITEMS FROM THE BOARD

Minutes:

No comments were made.

VI. ADJOURNMENT

Minutes:

The meeting was adjourned at 7:23 P.M.

Next Meeting Date: September 24, 2019