

## *Minutes*

**PARADISE CHARTER MIDDLE SCHOOL  
BOARD OF TRUSTEES  
6473 Clark Road  
Paradise, California  
February 25, 2020  
6:30 P.M.**

- I.**
- A. CALL TO ORDER I-A**
- Minutes:**  
The meeting was called to order by the Board Chair Jennifer Duran at 6:36 P.M.
- B. ROLL CALL I-B**
- Minutes:**  
Three members were present. Brad Jacobson and Jill Pruis were absent.
- Mrs. Jennifer Duran  
Mrs. Denise Farrell  
Mr. Trevor Davis
- C. FLAG SALUTE I-C**
- Minutes:**  
The Pledge of Allegiance was led by the Board Chair Jennifer Duran.
- II. COMMUNICATIONS**
- A. Comments from the public II-A**
- Minutes:**  
No comments
- B. Comments from the Board II-B**
- Minutes:**  
Denise Farrell said she and Trevor Davis met with the teaching staff during their meeting on Friday, February 21, 2020. A list was compiled of administrator characteristic traits for recruitment. Trevor Davis affirmed staff would be included in the process for selection of a new administrator.  
Chris Reid asked the board to consider the new principal job shadow the current principal either for one-year or a half-a-year pending budget.  
Denise Farrell and Trevor Davis will begin creating a principal search timeline along with a job description vetted by staff at the next board meeting.

### **C. For Information: Superintendent's Report**

1. **Update on Generator** **II-C.1**  
**Minutes:**  
Chris Reid said Ed Gleason has ordered the generator and is working on plans to build a concrete pad for installation. He said the generator will be connected to the gas lines with propane as an alternative fuel option.
  
2. **Charter renewal submission** **II-C.2**  
**Minutes:**  
Superintendent Tom Taylor requested a red line version of the charter renewal petition. Paradise Unified School District has exceeded the 60-day review timeline.
  
3. **Enrollment Numbers** **II-C.3**  
**Minutes:**  
Current enrollment:  
6th: 36  
7th: 44  
8th: 30  
119  
To date pre-enrollment for the 2020-2021 school year is 37 students for 6th grade.
  
4. **Short term and long term** **II-C.4**  
**Minutes:**  
Chris Reid said due to chronic long term absences this year he would like the board to reconsider reinstating independent study packets for students absent 5 (five) days or longer.
  
5. **Report on Safety and Risk Management** **II-C.5**  
**Minutes:**  
Chris Reid said Dave Roberts is working with Lisa Speegle regarding school water. He said water continues to be safe for drinking.  
Chris Reid said PCMS is eligible for two grants in the amount of \$4,000.00. One grant will be used for the garden area and the other grant will be used for a Open House BBQ for families.

### **III. CONSENT AGENDA ITEMS**

- A. **Minutes of the Regular Meeting of January 28, 2020** **III-A**
- B. **January Financials:** **III-B**  
**Report prepared by CBO Lisa Speegle.**  
**Minutes:**  
Motion made by Denise Farrell, seconded by Trevor Davis to approve the consent agenda as presented. With a 3-0 vote, motion passed.

### **IV. ITEMS SCHEDULED FOR ACTION**

- A. **Approve Second Interim Budget Report** **IV-A**  
**Document prepared by CBO Lisa Speegle**  
**Minutes:**  
Motion made by Denise Farrell, seconded by Trevor Davis to approve the Second Interim Budget Report as presented. With a 3-0 vote motion passed.
  
- B. **Approve 2020-2021 School Calendar** **IV-B**  
**Minutes:**

Motion made by Denise Farrell, seconded by Trevor Davis to approve the 2020-2021 school calendar as presented. With a 3-0 vote motion passed.

**C. Approve Teacher Stipends for development of a Wellness Course Curriculum**

**IV-C**

**Minutes:**

Motion made by Trevor Davis, seconded by Denise Farrell to approve a \$4,000.00 stipend for development of a Wellness Course Curriculum ready for the 2020-2021 school year. Board directed Principal Reid to distribute funds deemed accordingly per teacher. With a 3-0 vote motion passed.

**D. Approve Comprehensive Safety Plan**

**IV-D**

**Minutes:**

Principal Chris Reid said a comprehensive safety plan template is due March 1st. He said a scheduled phone conference with Document Tracking Services. No action was taken.

**ADJOURNMENT**

**Minutes:**

The meeting was adjourned by Board Chair Jennifer Duran at 7:32 P.M.

Next Meeting Date: March 24, 2020.