

Minutes

**PARADISE CHARTER MIDDLE SCHOOL
BOARD OF TRUSTEES**

6473 Clark Road

Paradise, California

Via: meet.google.com/mcd-qczi-eeu

Due to COVID-19 Shelter in Place

April 28, 2020

6:30 P.M.

I.

A. CALL TO ORDER I-A

Minutes:

The meeting was called to order by the Board Chair Jennifer Duran at 6:33 P.M.

B. ROLL CALL I-B

Minutes:

Three members were present; Jennifer Duran, Brad Jacobson, and Trevor Davis. Denise Farrell and Jill Pruis were absent.
Chris Reid, Superintendent/Principal, Jennifer Robbins, Office Manager
Guest: Lisa Speegle, CBO

C. FLAG SALUTE I-C

Minutes:

The Pledge of Allegiance was led by the Board Chair Jennifer Duran.

II.

COMMUNICATIONS

A. Comments from the public II-A

Minutes:

No comments

B. Comments from the Board II-B

Minutes:

No comments

C. For Information: Superintendent's Report

1. Updates on COVID-19 II-C.1

Minutes:

Mr. Reid said 3 ½ more weeks of school remain of distance learning.

2. Charter Renewal II-C.2

Minutes:

Chris Reid said Superintendent Tom Taylor submitted the charter renewal for five additional years to the California Department of Education.

3. **Enrollment Numbers** **II-C.3**
Minutes:
6th: 40
7th: 43
8th: 47
Total 130

Jennifer Robbins will continue making followup phone calls with families who have not responded with their intent to return in the fall.
Children's Community Charter School will return to the Paradise location in the fall as a K-8 school.

4. **Distance Learning** **II-C.4**
Minutes:
Mr. Reid said the teachers in spite of distance learning with their students are trying to make the best of the situation. He said staff meetings are now held in the outside school quad area. He said the staff chose not to create a new grading policy during these unprecedented times but to focus on learning and not on grades.
Travis Davis said his son is in front of the computer screen for a long period lengths of time per day.
Jennifer Duran said her family of four children has had to adjust holding school at home.
Mr. Reid said testing in all subjects has been suspended.

5. **Update on Leadership Transition Plans** **II-C.5**
Minutes:
Board requested to Include the salary schedule in the Superintendent/Principal job posting.
Mr. Reid expressed concerns about hiring a new Superintendent/Principal and overlapping salaries. Jennifer Duran said it is important to retain the school culture and worth having the new hire job shadow.
Lisa Speegle said we will not know what the budget will look like until August or September because the state pushed out tax deadlines and other factors due to COVID-19. She said she is hearing school state fundings could be anywhere from 3-5% cuts to 10-20% cuts.
She said PCMS does not have cash flow concerns at this time.

6. **Report on Safety and Risk Management** **II-C.6**
Minutes:
Mr. Reid thanked Lisa Speegle for her work on CharterSafe for PCMS. He said parent Mr. Gleason will install the new generator before school begins.

III. CONSENT AGENDA ITEMS

A. Minutes of the Regular Meeting of March 24, 2020 **III-A**
Minutes:

Motion made by Brad Jacobson, seconded by Trevor Davis to approve the Minutes as presented. With a 3-0 vote, motion passed.

- B. March 2020 Financials:** **III-B**
Report prepared by CBO Lisa Speegle.
Minutes:
Motion made by Trevor Davis, seconded by Brad Jacobson to approve the March 2020 Financials as presented. With a 3-0 vote, motion passed.

IV. ITEMS SCHEDULED FOR ACTION

- A. Deferred Compensation Plan:** **IV-A**
Discussion with CBO Lisa Speegle

Minutes:
Lisa Speegle said due to the 2016-2017 minimum wage increases she knew it would impact the salary schedule for 2020-2021. Teachers will continue receiving a monthly paycheck with their annual steps and raise included.
Motion made by Brad Jacobson, seconded by Trevor Davis to approve the Deferred Compensation Plan for a 10-month salary schedule divided by 12 monthly paychecks for 2020-2021. With a 3-0 vote, motion passed.

- B. Staff Benefits Package for 2020-2021** **IV-B**
Discussion with Brad Jacobson

Minutes:
Brad Jacobson said Interwest had only increased by 3-4%.
Motion made by Trevor Davis, seconded by Brad Jacobson to approve the Staff Medical Benefits Package for 2020-2021 as presented including a 5% increase to cover rate increases. With a 3-0 vote, motion passed.

- C. Data Services Contract and MOU with Butte County Office of Education** **IV-C**
Minutes:

Motion made by Brad Jacobson, seconded by Trevor Davis to approve the Data Services Contract and MOU with BCOE as presented. With a 3-0 vote, motion passed.

- D. CMA Lease Agreement for 2020-2021** **IV-D**
Minutes:

Motion made by Trevor Davis, seconded by Brad Jacobson to approve the church lease agreement as presented. With a 3-0 vote, motion passed.

- E. Board Authorization of Teaching Assignment** **IV-E**
Chris Palmer 2020-2021

Minutes:
Motion made by Brad Jacobson, seconded by Trevor Davis to authorize teaching assignment for Chris Palmer for 2020-2021. With a 3-0 vote, motion passed.

ADJOURNMENT

Minutes:
The meeting was adjourned by Board Chair Jennifer Duran at 7:26 P.M.

Next Meeting Date: June 2, 2020.