

Minutes

PARADISE CHARTER MIDDLE SCHOOL BOARD OF TRUSTEES

Meeting Location: 6473 Clark Road, Paradise, California

Meeting Remotely: [via Google Meet](#)

July 27, 2020

6:30 P.M.

- I. CALL TO ORDER**
- A. Role Call** **I-A**
- | | |
|--------------------|---------------------------------|
| Mr. Brad Jacobson | Community Representative |
| Mr. Trevor Davis | 8th Grade Parent Representative |
| Mrs. Jill Pruis | 7th Grade Parent Representative |
| Mrs. Christy Voigt | 6th Grade Parent Representative |
| <i>vacant</i> | Staff Representative |
- Minutes:**
Four members were present.
The meeting was called to order at 6:33 pm by Brad Jacobson.
- II. CLOSED SESSION**
- A. Employee contract negotiations between PCMS and Mrs. Bev Landers** **II-A**
- III. RECONVENE OPEN SESSION**
- A. Announcement of Action Taken in Closed Session**
- 1. Employee contract between PCMS and Mrs. Bev Landers** **III-A.1**
- Minutes:**
Brad Jacobson said the board unanimously accepted the employment contract between PCMS and Bev Landers as the Executive Director.
- IV. COMMUNICATIONS**
- A. Comments from the Public** **IV-A**
- Minutes:**
No comments were made.
- B. Comments from the Board** **IV-B**
- Minutes:**
Trevor Davis said the board would like to offer Mrs. Landers the top end of the salary schedule due to her extensive work experience.
Mrs. Landers said she would not require health benefits or CalSTRS through PCMS.
Chris Reid said full-time credentialed and administrative staff have the option to receive full medical benefits paid by the school or opt-out for a maximum of 50% kickback. He said Mrs. Landers will begin full-time employment in spring 2021.
At this time Mrs. Landers will be paid hourly at the top administrative salary schedule as an Executive Director.

C. Information: Superintendent's Report

1. Enrollment numbers

IV-C.1

Minutes:

Updated enrollment numbers

6th grade: 44

7th grade: 43

8th grade: 46

133

2. Report on Safety and Risk Management

IV-C.2

Minutes:

Chris Reid said the new generator and a 500 gallon propane tank has been installed. He said the generator should power the entire school. A portion of the project was funded by donations.

Chris Reid said Butte County Office of Education is the depository for all public schools in Butte County for Personal Protective Equipment for all staff.

Trevor Davis suggested contacting the North Valley Community Foundation for future PPE purchases.

Chris Reid said part-time employee Conner Cline will thoroughly clean and sanitize the school upon the return of students once school reopens. He said future board discussion is needed whether to continue students as custodians.

Brad Jacobson asked if parents are contacting the school interested in enrollment. Chris Reid said he meets with interested families.

Trevor Davis asked if the school was aware of families who have problems with internet access. He said he was aware Verizon was promoting specials on hotspots for schools. Chris said another survey will soon be sent to families regarding their internet connectivity, family preference for days of the week once the school campus is open, and if families prefer distance learning.

V. CONSENT AGENDA ITEMS

A. Minutes of the Regular Meeting of June 30, 2020

V-A

Minutes:

Motion made by Jill Pruiss, seconded by Christina Voigt to approve the minutes as presented. With a 4-0 vote, motion passed.

VI. ITEMS SCHEDULED FOR ACTION

A. Superintendent Reid Presents a Candidate for Staff Representative board position

VI-A

Minutes:

Chris Reid said a position on the board was recently vacated by Denise Farrell. Mrs. Farrell resigned her position due to family obligations.

Chris said she served many terms and is a wonderful person. Staff submitted Mr. Mike Witten as a recommendation for a potential candidate for school board.

Motion made by Trevor Davis, seconded by Jill Pruis to approve the appointment of Mike Witten to fill the position resigned by Mrs. Denise Farrell.

With a 4-0 vote, motion passed.

**B. Approve Revised 2020-21 Initial Budget
Report Prepared by CBO Lisa Speegle**

VI-B

Minutes:

Chris Reid highlighted points from CBO Lisa Speegle's letter addressed to the board.

- PCMS does not have a cash-flow problem critical during this time of state deferrals.
- Harmless Funding guarantees funding pre Camp Fire enrollment numbers of 155 students.
- Four new pots of money available from COVID relief along with required evidence of rigorous distance learning.
- \$100,000 line of credit through Northern California Bank.
- Long Term goals: Enrollment numbers will need to increase back to 155 or other staffing adjustments will need to be addressed.

Motion made by Jill Pruis, seconded by Trevor Davis to approve the revised 2020-21 initial budget report as presented. With a 5-0 vote, motion passed.

C. Approve School Reopening Plans

VI-C

Minutes:

Christina Voigt spoke as an educator and parent. She said a virtual school with schedules and structure would help with mental and emotional well being. Returning back to school campus would be a smoother transition because culture and expectations have been established.

Chris Reid challenges are not knowing the incoming 6th grade students. He said the staff has been meeting once a week and this has been very challenging. Trevor Davis mentioned bringing back Independence Study.

Chris Reid said the school is accountable to track students' instructional time. .

Motion made by Trevor Davis, seconded by Christina Voigt to approve the Block Scheduling upon returning back to school (students alternating A and B groups on campus two days and alternating every other Friday. Off days students work online with class assignments).

With a 5-0 vote, motion passed.

VII. ADJOURNMENT

A. Next Meeting Date: August 25, 2020

VII-A

Minutes:

The meeting was adjourned at 7:48 P.M.