I. CALL TO ORDER

Minutes:
The meeting was called to order at 5:01 P.M.

A. Role Call
   Mr. Brad Jacobson, Community Representative  Present
   Mr. Mike Witten, Staff Representative         Present
   Mr. Trevor Davis, 8th Grade Parent Representative  Present - remote
   Mrs. Jill Pruis, 7th Grade Parent Representative  Absent
   Mrs. Christy Voigt, 6th Grade Parent Representative  Present

   Also present Superintendent/Principal Chris Reid, Executive Director Bev Landers, and Jennifer Robbins.

B. Flag Salute

II. COMMUNICATIONS

A. Comments from the Public
   Minutes:
   No comments were received.

B. Comments from the Board
   Minutes:
   No comments were received.

C. Information: Superintendent Reid and Executive Director Lander's Report
   Minutes:
   1. Lottery and Enrollment Update
   Jennifer Robbins reported on enrollment numbers.
   Current enrollment: 6th: 39, 7th: 43, 8th: 43  (Total: 125)

   2. LCAP Report and Feedback
   Executive Director Landers said a survey will be sent to stakeholders to receive their input. She also provided an LCAP summary outline.
3. Update on Plans for New Building
   Minutes:
   Executive Director Landers met with a contractor to discuss building additional
   offices over the summer to provide meeting space for paraprofessionals. Funding
   would fall under the LCAP. Cost estimated approximately $34,000.

4. Report on Safety and Risk Management
   Minutes:
   Superintendent Reid said he is still waiting for Cumminngs to replace a faulty unit
   on the generator that is under warranty.
   Superintendent Reid said the standard state testing began on Monday with
   positive student attendance.
   Superintendent Reid said 8th grade graduation preparations are underway with
   the assistance from three parent volunteers organizing and planning the events.

III. CONSENT AGENDA ITEMS
   A. Minutes of the Regular Meeting of April 6, 2021
   B. March 2021 Financials:
      Reports prepared by CBO Lisa Speegle
   Minutes:
   Motion made by Christina Voigt and seconded by Mike Witten to approve the Consent
   Agenda Items as presented.
   Vote 4-0. Motion passed.

IV. ITEMS SCHEDULED FOR ACTION
   A. Approve 2nd Draft of New Salary Schedule for Credentialed Staff
      Minutes:
      Motion made by Trevor Davis and seconded by Mike Witten to adopt the 2nd draft of the
      new credentialed staff salary schedule.
      Vote 4-0. Motion passed.

   B. Approve 2nd Draft of New Salary Schedule for Executive Director
      Minutes:
      Motion made by Christina Voigt and seconded by Mike Witten to adopt the 2nd draft of
      the new Administrative salary schedule and place the new Executive Director Beverly
      Landers at Step 7.
      Vote 4-0. Motion passed.

   C. Approve New Salary Schedule for Classified Staff
      Minutes:
      Motion made by Mike Witten and seconded by Christina Voigt to adopt the new classified
      staff salary schedule.
      Vote 4-0. Motion passed.

   D. Approve New Contract Language for Employees
      Minutes:
      Motion made by Christina Voigt and seconded by Mike Witten to approve the 2021-22
      Employment Contract.
      Vote 4-0. Motion passed.
E. Approve Stipends for Credentialed Staff working on Health and Wellness Curriculum

Minutes:

Executive Director Landers said July 1, 2021 the school will be purchasing the Second Step Curriculum to begin teaching in the fall. Credentialed teachers will be asked to review and study the new curriculum prior to the start of next school year. Stipend would be funded from the LCAP.

Motion made by Mike Witten and seconded by Trevor Davis to approve $1,000.00 stipends for credentialed staff for their work on the Health and Wellness curriculum over the summer.

Vote 4-0. Motion passed.

F. Approve Expanded Learning Opportunities Grant Document

Minutes:

Executive Director Landers said this grant is federally funded money for COVID-19. She said the grant money can be used for physical space for student learning and after-school support staff supervision salaries. Eleven new metal picnic tables and shade-sails will be ordered.

Motion made by Christina Voigt and seconded by Trevor Davis to approve the Expanded Learning Opportunities Grant.

Vote 4-0. Motion passed.

G. Approve the Following Changes to Signers on Northern California National Bank Accounts held by PCMS.

1. Add Executive Director Bev Landers as Signer on Northern California National Bank Accounts to include General Fund, PLC Account, and Student Body Account.
2. Add PCMS Board Member Mike Witten as Signer on the General Fund Account.
3. Remove Retiring PCMS Board Member Brad Jacobson as General Fund Account signer.
4. Remove Retiring Superintendent/Principal Chris Reid from all accounts as a signer.
5. Maintain Office Manager Jennifer Robbins as signer on PLC and Student Body Accounts.
6. Maintain Teacher Todd Lanam as signer on PLC Account.
7. Maintain Teacher Brian Faith as signer on Student Body Account.

Minutes:

Motion made by Trevor Davis and seconded by Mike Witten to approve the changes as written to the General Fund, Student Body, and Parent Leadership banking accounts.

Vote 4-0. Motion passed.

V. ITEMS SCHEDULED FOR DISCUSSION

A. Report From Board Member Brad Jacobson on updated health benefits costs.

Update on costs related to offering COBRA support to the retiring Superintendent.

Minutes:

Superintendent Reid excused himself from the meeting.

Brad Jacobson provided a memo on health benefit costs. After much discussion, direction was given to Trevor Davis to draft a list of board recommendations and for Brad Jacobson to present the list to CBO Lisa Speegle for consideration.

VI. ADJOURNMENT

A. Next Meeting Date: Tuesday, June 1, 2021, at 5:00 PM

Minutes:

The next meeting is scheduled for June 1, 2021, at 5:00 PM.

The meeting was adjourned at 6:23 PM.