

PARADISE CHARTER MIDDLE SCHOOL

Minutes

**MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**6473 Clark Road
Paradise, California 95969**

January 25, 2022

**CLOSED SESSION 4:30 P.M.
OPEN SESSION 5:00 P.M.**

[Google Meet](https://meet.google.com/fma-fnbm-zmu?hs=122&authuser=01.0)

Or copy and paste: <https://meet.google.com/fma-fnbm-zmu?hs=122&authuser=01.0>

Call to Order

1.1 Flag Salute

Minutes:

The meeting was called to order at 4:36 P.M. Christina Voigt led the Pledge of Allegiance.

1.2 Roll Call

Minutes:

Christina Voigt, 7th Grade Parent Representative, Board Chair President	Present
Jill Pruis, Vice Board Chair/8th Grade Parent Representative	Present
Mike Witten, Staff Representative/Chief Financial Officer	Present
Kristina Clarkson, 6th Grade Parent Representative	Present
<i>Community Representative</i>	Vacant
Beverly Landers, Executive Director	Present
Jennifer Robbins, Secretary to the Board	Present

2.0 Closed Session

2.1 Personnel Issues (Pursuant Government Code 54957)

3.1.a Public Employee Performance Evaluation; Executive Director

2.2 Reconvene Open Session

2.3 Action Taken in Closed Session

Minutes:

- The board went into closed session at 4:37 P.M.
- Closed session adjourned at 5:02 P.M.
- Report of action taken in Closed Session:

Motion made by Jill Pruis, and seconded by Christy Voigt to approve a third-party consultant; Kathy Granger, Ed.D to meet with staff and board members and discuss school climate, and per education code 54957 perform annual principal evaluations. Motion passed 5-0 vote.

3.0 Changes/Deletions to Current Meeting Agenda

Minutes:

Mrs. Landers said under Reports and Presentations, Item #5.0:

Per Assembly Bill 130, Section 124 (E); the LEA shall present an update on the annual update to the 2021-22 LCAP and budget overview for parents on or before February 28, 2022, at the regularly scheduled meeting of the governing board.

The update shall include the following:

1. The supplement to the annual update required by subdivision (a).
2. All available mid-year outcome data related to metrics identified in the 2021-22 LCAP.
3. Mid-year expenditure and implementation data on all actions identified in the 2021-22 LCAP

4.0 Public Comments on Items not on the Current Meeting Agenda

Minutes:

No changes or deletions to the agenda.

5.0 Reports and Presentations

5.1 Principal's Report - Beverly Landers

5.1.a Matt Reddam Speaker on Suicide Prevention

5.1.b Board Training Update

5.1.c Summer Program Update

5.1.d Staff Survey Results

5.1.e Student Survey Results

5.1.f Family Survey Scheduled for April 2022

5.1.g North Valley Community Foundation (NVCF) Funds for New Office Building Construction

5.1.h COVID Response Coordinator - Jennifer Duran

5.2 Enrollment Update - Jennifer Robbins

6th Grade: 33

7th Grade: 56

8th Grade: 53

Total: 142

5.3 Facilities Report - Beverly Landers

5.4 Safety Report - Beverly Landers

5.5 Challenges/Successes - Beverly Landers

5.6 PLC Report - Beverly Landers

5.7 Teacher Report - Chris Palmer

6.0 Consent Agenda

6.1 Consider Approval of Meeting Minutes from October 25, 2021, November 9, 2021, December 7, 2021, and January 10, 2022.

Minutes:

Motion made by Jill Pruis, and seconded by Kristina Clarkson to approve the minutes for October 25, 2021, November 9, 2021, December 7, 2021, and January 10, 2022, as presented. Motion passed 5-0 vote.

6.2 Consider Approval of the November 2021 and December 2021 Financial Reports, Payments to Vendors, and Donations prepared by Lisa Speegle, CBO

Minutes:

Motion made by Kristina Clarkson and seconded by Mike Witten to approve the November 2021 and December 2021 financial reports as presented. Motion passed 5-0 vote.

- 7.0 Discussion Items
 - 7.1 Mid-year LCAP report
 - Minutes:
 - Mrs. Landers said the mid-year board information only report includes the progress of the LCAP goals including the budget overview in preparation for the final LCAP report to submit to the county in the spring.
 - 7.2 Community Representative Board Vacancy
 - Minutes:
 - President Christina Voigt said a board vacancy committee has been formed to include Amy Behlke, Jill Pruis, and Christina Voigt. Accepting board applications closes on March 15, 2022. The committee will meet and bring their recommendations to the board for a vote at the March regular meeting.
 - 7.3 Community Town Hall Meeting Scheduled for February 1, 2022
 - Minutes:
 - President Christina Voigt said staff will be in attendance and parents will have an opportunity for open discussion.
 - 7.4 Lottery for 2022-2023
 - Minutes:
 - Jennifer Robbins said lottery applications become available to the public on February 1, 2022, on the website and will close on March 14, 2022. The lottery will be held on March 15, 2022. Community Family Night on March 8, 2022 for interested families.
- 8.0 Action Items
 - 8.1 Approve the School Accountability Report Card (SARC)
 - Minutes:
 - Motion made by Mike Witten and seconded by Kristina Clarkson to approve the SARC report as presented. Motion passed 5-0 vote.
 - 8.2 Revised Salary Schedule for Hiring New Yard Duty, PE Assistant, and Custodian Positions
 - Minutes:
 - Motion made by Kristina Clarkson and seconded by Jill Pruis to approve the revised salary schedule as presented. Motion passed 5-0 vote.
 - 8.3 Approval for Flexibility in Hours for Barbara Mandelbaum Consulting Contract
 - Minutes:
 - Motion made by Jill Pruis and seconded by Mike Witten to approve the flexibility in hours for Barbara Mandelbaum Consulting Contract. Motion passed 5-0 vote.
- 9.0 Future Agenda Items
- 10.0 Adjournment: Next meeting is Thursday, February 24, 2022
 - Minutes:
 - The meeting adjourned at 5:57 PM.