

PARADISE CHARTER MIDDLE SCHOOL

Minutes

**MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**6473 Clark Road
Paradise, California 95969**

**February 24, 2022
5:00 P.M.**

<https://meet.google.com/uec-gdjk-qjk?hs=122&authuser=0>

- 1.0 Call to Order
 - Minutes:
 - The meeting was called to order at 5:02 P.M. Christina Voigt led the Pledge of Allegiance.
 - 1.1 Flag Salute
 - 1.2 Roll Call
 - Christina Voigt, 7th Grade Parent Representative, President Present
 - Jill Pruis, Vice-Chair/8th Grade Parent Representative Present
 - Mike Witten, Staff Representative/Chief Financial Officer Present
 - Kristina Clarkson, 6th Grade Parent Representative Present
 - Community Representative, vacant*

 - Beverly Landers, Executive Director Present
 - Jennifer Robbins, Secretary to the Board Present
- 2.0 Changes/Deletions to Current Meeting Agenda
 - Minutes:
 - Beverly Landers requested to table and move item 7.9 until the next meeting.
- 3.0 Public Comments on Items not on the Current Meeting Agenda
 - Minutes:
 - No comments.
- 4.0 Reports and Presentations
 - 4.1 Principal's Report - Beverly Landers
 - 4.1.a Multi-tiered Support System (MTSS) Grant Program
 - Minutes:
 - Teachers and Mrs. Landers over the next 4-years participate in professional development beginning in March 2023.
 - 4.1.b Summer Program Update
 - Minutes:
 - More details to follow at the next meeting.
 - 4.1.c Date Change for the Lottery
 - Minutes:
 - The date for the lottery was changed due to a material revision to the Bylaws regarding the lottery process. Mrs. Landers will present the material revision to the Paradise Unified School District Governing Board on March 15, 2022. Community Information Night will be held on March 9, 2022, for families in the lottery and other interested families.

4.1.d Calendar 2022-2023

Minutes:

PCMS calendar mirrors Paradise Unified School District school calendar. Their calendar has not yet been published at this time delaying our calendar.

4.1.e Breaking Down the Walls Program

Minutes:

A one-day assembly for students is scheduled for March 28, 2022.

Kristina Clarkson said 14 girls have signed up for the "Heart and Sole", 6th-8th grade Girls on the Run program.

Consider a Student representative to report at future board meetings.

Mid-year assessment results show students averaging significant academic improvement.

Mrs. Landers continues to benefit from working with Barbara Mandelbaum.

4.1.f Facilities Update

Minutes:

No update report was given.

4.2 Enrollment Update - Jennifer Robbins

Minutes:

Current Enrollment:

6th Grade: 32

7th Grade: 55

8th Grade: 53

Total: 140

Lottery Applications:

6th Grade: 55

7th Grade: 5

8th Grade: 5

4.3 PLC Report - Carrie Stratton

Minutes:

- Increase in parental involvement
- Skating event
- New grade-level Facebook pages
- Valentines Dance
- Staff lunches on the first Friday of each month
- PLC Calendar
- Possible Sports Day on March 25, 2022
- Yard Sale on April 30, 2022
- PLC meetings are held on the 2nd Tuesday of each month at 5:00 pm

4.4 Teacher Report - Amy Behlke

Minutes:

- Include a math student data assessment
- Thanked PLC for the staff lunches
- Appreciate Mrs. Landers's leadership regarding mask mandates

5.0 Consent Agenda

5.1 Approval of Minutes from January 25, 2022, and February 1, 2022 (Town Hall) meetings.

Minutes:

A motion was made by Kristina Clarkson and seconded by Jill Pruis to approve the minutes for January 25, 2022, and February 1, 2022. The vote was unanimous. Motion passed.

- 5.2 Approval of the January 2022 Financial Reports, Payments to Vendors, and Donations prepared by Lisa Speegle, CBO
Minutes:
A motion was made by Jill Pruis and seconded by Mike Witten to approve the January 2022 Financial Reports. The vote was unanimous. Motion passed.
- 6.0 Discussion Items
- 6.1 Local Indicators
Minutes:
Mrs. Landers said as we are preparing for our LCAP and report to our funding source; the State of California. We are responsible to align seven indicators of success; Local Performance Standard Indicators. A parent survey will be sent to each family for parent input.
- 6.2 Community Night for Interested Families
Minutes:
March 9, 2022, at 6:00 P.M.
- 6.3 Scope and Focus by Kathy Granger
Minutes:
Ms. Granger is scheduled to meet with staff on March 1, 2022. Ms. Granger will assist PCMS in setting up evaluations, observations, and goal settings following ed code.
- 7.0 Action Items
- 7.1 Appointment of New Board Member Recommendation
Minutes:
Motion made by Jill Pruis and seconded by Mike Witten to approve the appointment of Shelby Boston to fill the position of community representative. Motion passed unanimously.
Ms. Boston comes to the board with valuable experience.
- 7.2 Approve the Annual 2022 Safety Plan
Minutes:
Motion made by Kristina Clarkson and seconded by Jill Pruis to approve the annual 2022 safety plan as presented. Motion carried unanimously.
- 7.3 Accept the CDC Nutrition Services Division 2022-2023 Breakfast Grant in the amount of \$15,000.00
Minutes:
Motion made by Jill Pruis, and seconded by Kristina Clarkson to approve the CDC Nutrition Services Division 2022-2023 Breakfast Grant. Motion carried unanimously.
- 7.4 Approval of the Second Interim Budget. Document prepared by CBO Lisa Speegle
Minutes:
Motion made by Jill Pruis and seconded by Mike Witten to approve the Second Interim Budget as presented. Motion carried unanimously.
- 7.5 2021 Audit Report prepared by Joy McNulty
Minutes:
Motion made by Kristina Clarkson and seconded by Jill Pruis to accept the 2021 Audit Report as presented. Motion carried unanimously.
- 7.6 Expanded Learning Opportunities Grant Reallocation Spending/Changes for the ELO Funds
Minutes:
Motion made by Kristina Clarkson and seconded by Mike Witten to approve the contract between Trilogy Construction and PCMS as presented using ELO funds for the construction of two counseling offices. Motion carried unanimously.

- 7.7 Approve the Mask Mandate Resolution
Minutes:
Motion made by Kristina Clarkson and seconded by Jill Pruis to schedule a special meeting following Governor Newsom's announcement on February 28, 2022, to discuss and take action for staff to implement flexibility to the modifications to the new state recommendations. Motion passed unanimously.
- 7.8 Lottery Process Material Revision
Minutes:
Motion made by Jill Pruis and seconded by Mike Witten to approve the changes to the bylaws regarding the lottery priority. Motion carried unanimously.
- 7.9 Memorandum of Understanding Summer Program with Paradise Recreation Park District
Minutes:
No action was taken. Agenda item moved to the March 22, 2022 meeting.
- 8.0 Future Agenda Items
Minutes:
Schedule a special meeting at 7:00 P.M. on February 28, 2022.
- 9.0 Adjournment: Next meeting March 22, 2022
Minutes:
The meeting adjourned at 6:28 PM.