

PARADISE CHARTER MIDDLE SCHOOL

Minutes

**MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**6473 Clark Road
Paradise, California 95969**

**March 22, 2022
5:00 P.M.**

1.0 Call to Order

Minutes:

The meeting was called to order at 5:02 P.M.

1.1 Flag Salute

Minutes:

Christina Voigt led the Pledge of Allegiance.

1.2 Roll Call

Minutes:

Attendance:

Christina Voigt, President/7th Grade Parent Representative	PRESENT
Jill Pruis, Vice-Chair/8th Grade Parent Representative	PRESENT
Mike Witten, Staff Representative/Chief Financial Officer	PRESENT
Kristina Clarkson, 6th Grade Parent Representative	PRESENT
Shelby Boston, Community Representative	PRESENT

Beverly Landers, Executive Director	PRESENT
Jennifer Robbins, Secretary to the Board	PRESENT

2.0 Changes/Deletions to Current Meeting Agenda

Minutes:

None

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes:

No comments.

4.0 Reports and Presentations

4.1 Principal's Report - Beverly Landers

4.1.a Student Council President Report - Caitlin Cooper

Minutes:

Ms. Cooper shared current events and future plans from the student council.

4.1.b Parent Survey Results

Minutes:

Mrs. Landers said only 35% of parents responded to the survey. She said she plans to address parents' concerns according to the survey scores. Kristina Clarkson requested to resend the survey to encourage more parent feedback.

4.1.c Date Change for the Lottery - April 20, 2022

Minutes:

Mrs. Landers said the date of the lottery had to be changed due to presenting the charter bylaw material revisions to the Paradise Unified School District's governing board at their meeting scheduled for April 19, 2022.

4.1.d Town of Paradise Emergency Action Plan

Minutes:

Mrs. Landers said collectively all the school leaders and city officials are in the process of creating a systematic review plan in the event of a disaster. The plan will be a one model for the town to follow for an evacuation if the need arises.

4.1.e LCAP - Monthly Meetings with Classified Staff

Minutes:

Mrs. Landers said she is working closely with Barbara Mandelbaum consulting to gather necessary information from stakeholders.

4.1.f LCAP - Ideas for Increased Parent Involvement

Minutes:

Mrs. Landers said she plans to meet with new families, schedule a New Family Round-Up in May, meet with current families over the summer. In the future she will send out a monthly parent newsletter for educational support. She said she contacts a family per day to share positive affirmations about their child.

4.1.g Community Information Night

Minutes:

Mrs. Landers said attendance was positive and standing room only.

4.1.h Upcoming Breaking Down the Walls Assembly

Minutes:

Mrs. Landers said the school will host the one day assembly on March 28, 2022.

4.1.i Facilities and Safety Report

Minutes:

Mrs. Landers said construction for the two counseling offices has begun. PCMS passed the fire inspection and staff are completing their mandated training courses.

4.1.j Shady Creek Science Camp - 6th Grade

Minutes:

Mrs. Landers said Mrs. Behlke has been sharing pictures of students engaged at Shady Creek. Students and teachers return this Friday.

4.2 Enrollment Update - Jennifer Robbins

Minutes:

Current enrollment:

6th grade: 32

7th grade: 52

8th grade: 52

136

- 4.3 PLC Report - Carrie Stratton
Minutes:
Carrie Stratton said the PLC calendar is still in the works. Planning a Family End of the Year BBQ with a Gift Card Raffle on May 11, 2022. April 30, 2022 is the PCMS Yard Sale Fundraiser. Teacher Appreciation Week is the first week in May. The next PLC meeting will be held on April 5, 2022.
- 4.4 Teacher Report - Brian Faith
Minutes:
Mr. Faith said the teachers are looking forward to grade level field trips returning. He said students will do a state practice test to prepare for state testing in May. Teachers inquired whether the school will be making payments in the HSA savings accounts for health insurance.
- 5.0 Consent Agenda
- 5.1 Approval of Minutes from February 24, 2022, February 28, 2022, and March 9, 2022 meetings.
Minutes:
The motion was made by Jill Pruis and seconded by Kristina Clarkson to approve the minutes from February 24, 2022, February 28, 2022, and March 9, 2022 meetings as presented. Motion carried unanimously.
- 5.2 Approval of the February 2022 Financial Reports, Payments to Vendors, and Donations prepared by Lisa Speegle, CBO
Minutes:
The motion was made by Shelby Boston and seconded by Jill Pruis to approve the February 2022 Financial Reports, Payments to Vendors, and Donations as presented. Motion carried unanimously.
- 6.0 Discussion Items
- 6.1 Memorandum of Understanding Summer Program with Paradise Recreation Park District
Minutes:
Mrs. Landers said to comply with the State's mandated extended learning for lack of learning loss, PCMS plans to partner with PRPD. Mrs. Landers said the final will be brought to the board for final approval once questions and concerns are addressed to the MOU.
- 7.0 Action Items
- 7.1 Accept the Calendar for 2022-2023
Minutes:
The motion was made by Shelby Boston and seconded by Kristina Clarkson to approve the Academic Calendar for 2022-2023 as presented. Motion carried unanimously.
- 7.2 Approve the Revised Payroll Schedule Effective February 1, 2022.
Minutes:
The motion was made by Jill Puris and seconded by Mike Witten to approve the revised payroll schedule as presented. Motion carried unanimously.

The regular meeting adjourned at 6:04 PM.
The board went into a closed session at 6:06 PM.

8.0 Closed Session

8.1 Personnel Issues (Government Code 54957)

7.1.a Discipline/Dismissal/Release/Resignation/Leave

8.2 Reconvene Open Session

Minutes:

The meeting adjourned at 6:47 PM.

8.3 Action Taken in Closed Session

Minutes:

The direction was given to Superintendent/Principal to continue to pursue a Chief Business Officer for the 2022-2023 school year. The vote was unanimous. Motion carried.

9.0 Future Agenda Items

10.0 Adjournment: Next meeting April 26, 2022

Minutes:

The meeting adjourned at 6:48 PM.