

PARADISE CHARTER MIDDLE SCHOOL

Minutes

**MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING AGENDA**

**6473 Clark Road
Paradise, California 95969**

**May 17, 2022
5:00 P.M.**

- 1.0 Call to Order
Minutes:
The meeting was called to order at 5:02 P.M.
- 1.1 Flag Salute
Minutes:
Christina Voigt led the Pledge of Allegiance.
- 1.2 Roll Call
Minutes:
Attendance:
Christina Voigt, President/7th Grade Parent Representative PRESENT
Jill Pruis, Vice-Chair/8th Grade Parent Representative PRESENT
Mike Witten, Staff Representative/Chief Financial Officer ABSENT
Kristina Clarkson, 6th Grade Parent Representative PRESENT
Shelby Boston, Community Representative PRESENT

Beverly Landers, Executive Director PRESENT
Jennifer Robbins, Secretary to the Board PRESENT
- 2.0 Changes/Deletions to Current Meeting Agenda
Minutes:
None
- 3.0 Public Comments on Items not on the Current Meeting Agenda
Minutes:
None
- 4.0 Reports and Presentations
- 4.1 Student Council Report - Caitlin Cooper
Minutes:
Maya Goodlin spoke on behalf of Caitlin Cooper's absence. She said the student council held a "Hollywood" theme dance on May 13th. May 23rd will be "Fun Day" with water slides, dunk tank, BBQ, and other games.
- 4.2 PLC Report - Carrie Stratton
Minutes:
 - Parents helped with Teacher Appreciation Week and hoped teachers felt loved.
 - The Family BBQ on May 11th was a success

- Facebook pages have been created for each grade for additional communication to parents.
- Continue to work on a calendar
- August 9th will be the first meeting for the new school year.

Mrs. Landers expressed appreciation toward Mrs. Stratton for organizing successful PLC events. And Mrs. Landers thanked the PLC board for their generous support financially to purchase appreciation gifts.

4.3 Teacher Report - Mike Blaschke

Minutes:

Mr. Blaschke was unable to attend. Mr. Todd Lanam spoke on behalf of the teachers.

- Expressed appreciation to the Board for HSA benefits.
- Teacher Appreciation Week was very successful
- Pleased with the Sink or Sail field trip to Paradise Park and Recreation pool. Mr. Lanam also mentioned Ace Hardware donated duck tape for the entire elective class.
- Teachers were surprised with Mr. Blaschke's resignation and have begun reconfiguring department discussions.

4.4 Enrollment Update - Jennifer Robbins

Minutes:

Current

6th Grade: 32

7th Grade: 52

8th Grade: 52

136

2022-2023

6th Grade: 52

7th Grade: 40

8th Grade: 52

144

4.5 Principal's Report - Beverly Landers

4.5.a New Student Round-Up and Family BBQ Night

Minutes:

Combining the Family BBQ with the New Student Orientation was a great success.

4.5.b Teacher Resignation

Minutes:

Currently seeking a qualified science teacher due to Mr. Blaschke's resignation.

4.5.c PE Teacher Position

Minutes:

Two qualified Chico State candidates are up for consideration.

4.5.d Hiring Process

Minutes:

After the paper screening, Mrs. Landers meets with each candidate which helps to determine the next step in the hiring process of a videoed demonstration class lesson.

4.5.e Last Week of School Plans

Minutes:

Graduation planning

4.5.f Executive Director's Buy Out/Retirement from CSU, Chico

Minutes:

Mrs. Landers officially retired from CSU, Chico. Mrs. Landers has opted for the buy-out medical benefits through PCMS.

4.5.g LCAP

Minutes:

The LCAP will be ready for the June 7th meeting for board review.

4.5.h Policies

Minutes:

Plans to update policies over the summer.

4.5.i MTSS Grant Update

Minutes:

Teachers requested access at the beginning of June.

4.5.j Report on Safety and Risk

Minutes:

Annual facility inspection cleared with the exception of replacing fire pulls.

5.0 Consent Agenda

5.1 Approval of Minutes from April 26, 2022 meeting

Minutes:

The motion was made by Jill Pruis and seconded by Kristina Clarkson to approve the minutes from the April 26, 2022 meeting. Vote 4-0. One member absent. Motion carried unanimously.

5.2 Approval of the April 2022 Financial Reports, Payments to Vendors, and Donations prepared by Lisa Speegle, CBO

Minutes:

The motion was made by Shelby Boston and seconded by Jill Pruis to approve the April 2022 Financial Reports, Payments to Vendors, and Donations. Vote 4-0. One member absent. Motion carried unanimously.

6.0 Discussion Items

6.1 Annual Facility Inspection

Minutes:

Annual facility inspection cleared with the exception of outdated fire pulls.

6.2 Update on New Counseling Offices

Minutes:

Final inspection, waiting on carpets and doors.

7.0 Action Items

7.1 Accept North Valley Community Foundation - Butte Strong Fund Grant

Minutes:

The motion was made by Jill Pruis and seconded by Shelby Boston to accept the North Valley Community Foundation - Butte Strong Fund Grant. Vote 4-0. One member absent. Motion carried unanimously.

7.2 Approve Contract with Laserfiche Cloud by Synapse Technologies

Minutes:

The motion was made by Shelby Boston and seconded by Jill Pruis to approve the Laserfiche Cloud by Synapse Technologies contract. Vote 4-0. One member absent. Motion carried unanimously.

7.3 Approve the Following Changes to Signers on Northern California National Bank Accounts held by PCMS.

1. Remove Office Manager Jennifer Robbins from the Parent Leadership Council (PLC), and the Student Body Account as a signer.
2. Add Office Manager Jennifer Duran as a signer on the Parent Leadership Council (PLC), and the Student Body Account.
3. Maintain Executive Director Beverly Landers as signer on all accounts; General Fund, Parent Leadership Council (PLC), and the Student Body Account.
4. Maintain PCMS Board Member Michael Witten as signer on the General Fund Account.
5. Maintain Teacher Todd Lanam as signer on the PLC Account.
6. Maintain Teacher Brian Faith as signer on the Student Body Account.

Minutes:

The motion was made by Shelby Boston and seconded by Kristina Clarkson to approve changes to signers on the Northern California National Bank accounts held by PCMS. Vote 4-0. One member absent. Motion carried unanimously.

8.0 Future Agenda Items

Minutes:

Principal evaluation
PE Teacher

9.0 Adjournment: Next meeting June 7, 2022, and June 28, 2022

Minutes:

The meeting was adjourned at 5:58 PM.