

**PARADISE CHARTER MIDDLE SCHOOL**

***Minutes***

**MEETING OF THE BOARD OF DIRECTORS**

**REGULAR MEETING AGENDA**

**6473 Clark Road**

**Paradise, California 95969**

**September 27, 2022**

**5:00 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

**1.0 Call to Order**

**Minutes: Meeting called to order at 4:57pm**

1.1 Flag Salute

1.2 Roll Call

Christina Voigt, \***Chair** /8th Grade Parent Representative

Kristina Clarkson, \***Co-Chair** /7th Grade Parent Representative

Christine Cooper /6th Grade Parent Representative

Mike Witten, Staff Representative/Treasurer

Shelby Boston, Community Representative

Beverly Landers, Executive Director

Jennifer Duran, Secretary to the Board

Attendance

**Present**

**Present**

**Present**

**Present**

**Absent**

**Present**

**Present**

**2.0 Changes/Deletions to Current Meeting Agenda**

**Minutes: Change made to Christina Voigts, and Kristina Clarksons title on the agenda  
Moved approval of May and June Financial Reports TBD**

3.0 Public Comments on Items not on the Current Meeting Agenda

**Minutes:** Jenny Goodlin spoke about how Rebuild Paradise is helping bring in new families/residents to Paradise. She spoke about attending to Cal Expo. They will have representatives to show why it's worth moving to Paradise. They hope to represent Builders, Park and Rec, family activities, and Schools, showing the diverse options that we have here in Paradise. This will be happening in the future, date to be determined. Rebuild Paradise is gathering information about who is moving to Paradise and why. To get a better understanding of how to promote local organizations. Paradise's schools, businesses, and housing. Rebuild Paradise is working on promoting schools in town equally. PCMS will have an opportunity to promote our school with Rebuild Paradise in the future. Jenny Goodlin would like us to discover some stories of success, to share at that point. There is a prediction that the town population will increase to around 10,000 people by the end of 2023.

4.0 Reports and Presentations

4.1 PLC Report

**Minutes:** This month was an informal meet and greet. The PLC will hold a formal meeting on 10/11/2022. Carrie Stratton will be stepping down as Chair, there are new Families that are interested in volunteering.

4.2 Teacher Report - Chloe Patton

**Minutes:** Nothing to report

4.3 Enrollment Update - Jennifer Duran

**Minutes:** 6th grade 52  
7th grade 39  
8th grade 52

4.4 Principal's Report - Beverly Landers

**Minutes:** Professional Development day went really well. It was well received by the staff, and families that attended. Students, Staff, and Parents were represented, unfortunately the board member was not able to attend. Jennifer Garcia and Tim Howey will attend future Friday Staff meetings to continue to guide the staff. The schools Charters was extended by two years, making it eligible for renewal in 2027, instead of 2025, as was originally approved. Bev will be attending a Webinar about bettering your chances to renew. ELO-P funds will be able to be used for families who need scholarships. Bev and Chloe are working to take the 7th graders for an outdoor camp at Donner Pass. It will be a week-long trip, will be paid by a grant, or by the ELO-P funds. This will take place in May in-lieu of the previous Yosemite trip. PCMS will partner with CCCS, in offering an extended opportunity learning program in connection with Paradise Stronger. ELO-P funds will be used for that. Due to the price increase with Trilogy was over the 10% increase the board had agreed on, a prefab shed was purchased instead of paying Trilogy to build the new ball shed. The new build came in under budget by nearly \$2000.00. Bev is currently working on the Safety Plan to submit to BCOE. Bev hired a new elective teacher, he will be teaching an improv/comedy elective. Bev is also working on next school year's budget. Some things that will affect it will be the salary increase with next year's increase in minimum wage, the continued additional cost of the full time PE teacher. Encroachment will increase by nearly 100% next year. Rent/lease from CMA will go up 5% each year for the next 3 years. With the switch over to metering for the Electricity our monthly cost for electricity has tripled. The board asked if getting solar built would be a possibility? Bev mentioned that the staff has to do annual mandated training. This comes at a cost that is not built into the current budget. Induction will

cost \$3500.00 for Chloe. With the increase in sports will cause an increase with coach stipends. Achieve Charters plans to expand to K-8. Donna and Bev will create an initial budget set to present to the board in the future. Bev will be gone for the Charter Leadership conference November 13-15. Bev noted that we are in desperate need to recruit new subs. Restorative Justice Practices will be required by law to be implemented by June 1, 2024.

5.0 Discussion Items

5.1 Charter Renewal

**Minutes: Charter is extended by 2 years, and Bev is working on preparing the school inline with meeting the criteria to qualify for a 7 renewal when the time comes in 2027.**

6.0 Consent Agenda

6.1 Approval of Minutes from the August 23, 2022 Meeting

**Minutes: Motion to approve made by Kristina Clarkson and seconded Mike Whitten. Vote 4-0 with one absent; the motion was unanimous.**

6.2 Approval of the ~~May and June~~, July, and August 2022 Financial Reports, Payments to Vendors, and Donations

Prepared by Becca Carey with ARI

**Minutes: Donna Strong with ARI was able to join via phone call. She walked the board through the Financial Reports for July and August. Bev asked if going forward if Donna or Becca could prepare an easier to view snapshot of the financial standing for each month.**

**Motion to approve made by Mike Whitten and seconded by Kristina Clarkson. Vote 4-0 with one absent; the motion was unanimous.**

7.0 Action Items

7.1 Approval of Student Policy 5 Educational Records and SIS Policy

**Minutes: Motion to approve was made by Kristina Clarkson and seconded by Mike Whitten. Vote was 4-0 with one absent; the motion was unanimous.**

7.2 Approval of Student Regulation 6R Discipline, Suspension, Expulsion Administrative Regulation

**Minutes: Motion to approve was made by Kristina Clarkson and seconded by Mike Christine Cooper. Vote was 4-0 with one absent; the motion was unanimous.**

7.3 Approval of Student Policy 7 Health Examinations-Immunizations Policy

**Minutes: Motion to approve was made by Kristina Clarkson and seconded by Christine Cooper. Vote was 4-0 with one absent; the motion was unanimous.**

7.4 Approval of Student Policy 8 Administration of Medications Policy

**Minutes: Motion to approve was made by Kristina Clarkson and seconded by Mike Whitten. Vote was 4-0 with one absent; the motion was unanimous.**

7.5 Approval of Board Policy 10 Public Records Request Policy

**Minutes: Motion to approve was made by Kristina Clarkson and seconded by Christine Cooper. Vote was 4-0 with one absent; the motion was unanimous.**

- 7.6 Approval of Safety Policy 5 Transportation and Driving Policy  
**Minutes: Motion to approve was made by Kristina Clarkson and seconded by Mike Whitten. Vote was 4-0 with one absent; the motion was unanimous.**
- 8.0 Future Agenda Items  
**Minutes: Discussion about the upcoming MOU, Harassment Policy, and approval of the ELOP plan.**
- 9.0 Adjournment: Next meeting October 25, 2022  
**Minutes: Meeting adjourned at 6:21pm**