

**PARADISE CHARTER MIDDLE SCHOOL  
MEETING OF THE BOARD OF DIRECTORS  
REGULAR MEETING**

**Minutes**

**6473 Clark Road  
Paradise, California 95969  
December 13, 2022  
5:00 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
- 3 You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order

**Minutes: Meeting called to order at 5:00pm**

1.1 Flag Salute

1.2 Roll Call

Christina Voigt, Chair /8th Grade Parent Representative

Kristina Clarkson, Co-Chair /7th Grade Parent Representative

Christine Cooper /6th Grade Parent Representative

Mike Witten, Staff Representative/Treasurer

Shelby Boston, Community Representative

Beverly Landers, Executive Director

Jennifer Duran, Secretary to the Board

Attendance

**Present**

**Absent**

**Present**

**Present**

**Present**

**Present**

**Present**

2.0 Changes/Deletions to Current Meeting Agenda

**Minutes: Removed 4.2, modified 6.2 to include only Octobers Financial Reports**

3.0 Public Comments on Items not on the Current Meeting Agenda

**Minutes: No comments**

4.0 Reports and Presentations

4.1 Student Council Report - Chase Voigt

**Minutes: Two students have requested the help of the Student Council to fund a boys bathroom redesign, including deep cleaning, new mirrors, and soap dispensers.**

**There is a spirit week this week, encouraging students to dress for each themed day to show their PCMS spirit. The Winter formal will be held at Terry Ashe Park on Friday**

**December 16, 2022 at 6:00pm. The students are pleased with the new hire for the PE teacher position.**

~~4.2 PLC Report - Erica Freimuth~~

4.3 Teacher Report - Brian Faith

**Minutes: The teachers continue to address some behavioral issues focusing on the restorative practices. A letter will be drafted at the staff meeting to inform parents of some of the behavior trends that the staff is seeing, and ask for the parents' help to talk to their kids about these trends.**

4.4 Enrollment Update - Jennifer Duran

**Minutes: Unchanged 6th 52, 7th 39, and 8th 52**

4.5 Principal's Report - Beverly Landers

**Minutes: Bev thanked the Board for hosting the staff Christmas party last weekend. The school received a \$33,500.00 grant from Microsoft to be used for supporting Technology. The staff meetings have been productive and Jennifer Garcia has been a tremendous help implementing the restorative practices. Chloe Patton is piloting a new science curriculum called Stile. It is going well. We have hired a new full time PE teacher Dustin Miller, he will start full time on January 9, 2023. We have also hired a new after school program supervisor, who will also be helping with custodial work. The Gaga pit is set up and enjoyed by the students. The Nine-Square structure is ordered and on its way. Bev provided a mid-year update on where the school is at with the LCAP. There will be a few new electives taught in the 3rd quarter including an Art class with new teacher Mr. Neal. Bev and Shelby Boston will work together starting next week to look at the budget for the 2023-2024 school year. Young, Minny, and Corr are working on a revision of the current Employee handbook, and a HSA policy to set in place, both will be brought to the board for final approval at a later meeting. Spencer Boone has been hired to pilot a new after school program format for Fridays starting after the Winter Break, this will help us to be compliant next year with the ELOP requirements. The office will be reaching out to families to remind them of the schools current Extended Learning Opportunity at Paradise Stronger, currently no PCMS students have attended any of the days offered.**

5.0 Discussion Items

5.1 Remaining Policies to be drafted

A: Facilities/Operations

Policy 5 Registration or Visitors/Guest

B: Student

16a Homeless Educations Policy

25 Identification and Education Under Section 504

C: Board

Policy Title IX Grievance Policy

D: Safety

Policy 3 Injury and Illness Prevention Program Guidance ;

Policy 4 Child Safety Alert System

E: Employee Policies

Policy 2 Hiring Policies and Procedures

Policy 3 General Workplace Policies

Policy 4 Hours of Work, Overtime, and Attendance

Policy 5 Standards of Conduct

Policy 6 Employee Benefits

Policy 7 Employee Evaluation and Separation

Policy 8 Emergency Leave and Sick Leave

Policy 9 Supplemental COVID-19 Sick Leave  
Policy 10 Teleworking Agreement  
Policy 11 Staff-Student Boundaries Policy (not from CSDC and somewhat redundant with harassment/complaint policy)

**Minutes: After discussion it has been recommended that Barbara Mandlebaum continue to support Bev in creating the remaining policies that need drafting listed as items 5.1 section A-D. After the revision of the Employee Handbook the Board will review which remaining policies might need to be drafted, in item 5.1 section E.**

5.2 PUSD MOU/Encroachment (conversation with David McCready and Tom Taylor)

**Minutes: Bev met with PUSD officials to discuss the MOU/Encroachment. Bev let the board know that our Encroachment fees have doubled, this is based on the number of new students throughout the PUSD school system coming in or adding special educational needs. Bev is gathering information to bring back to the board to discuss switching to El Dorado SELPA, due to the rising cost of PUSD's MOU/Encroachment.**

6.0 Consent Agenda

6.1 Approval of Minutes from the October 25, 2022 Meeting, and November 1st special meeting

6.2 Approval of the Financial Reports prepared by Becca Carey for October ~~and November 2022~~

**Minutes: Motion to approve the consent Agenda items was made by Shelby Boston and seconded by Christine Cooper, with a vote 4-0 and 1 absent, the motion was unanimous.**

7.0 Action Items

7.1 Approval of the Student Policy #1 Admissions and Enrollment

**Minutes: Motion to approve the Student Policy #1 Admissions and Enrollment was made by Shelby Boston and Seconded by Christine Cooper, with a vote 4-0 and 1 absent, the motion was unanimous.**

7.2 Approval of Student Policy #2 Attendance

**Minutes: After review of this policy the Board asked for a revised draft to be brought back to a later meeting.**

8.0 Future Agenda Items

**Minutes: Climate Surveys, ELOP Plan (discussion), Bathroom Security systems, Financial reports for September, and November, Creating a financial sub committee**

9.0 Adjournment: Next meeting January 24, 2023 at 5:00pm

**Minutes: Meeting adjourned at 5:54pm**