

PARADISE CHARTER MIDDLE SCHOOL

Minutes

MEETING OF THE BOARD OF DIRECTORS

SPECIAL MEETING AGENDA

6473 Clark Road

Paradise, California 95969

March 3, 2023

1:00 P.M

1.0 Call to Order

Minutes:

The meeting was called to order at 1:10 pm.

1.1 Flag Salute

Minutes:

Kristina Clarkson led the Pledge of Allegiance.

1.2 Roll Call

Minutes: Attendance

Christina Voigt, Chair /8th Grade Parent Representative	ABSENT
Kristina Clarkson, Co-Chair /7th Grade Parent Representative	PRESENT
Mike Witten, Staff Representative/Treasurer	PRESENT
Christine Cooper /6th Grade Parent Representative	PRESENT
Shelby Boston, Community Representative	ABSENT
Beverly Landers, Executive Director	PRESENT
Jennifer Duran, Secretary to the Board	ABSENT

2.0 Changes/Deletions to Current Meeting Agenda

Minutes: None

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: None

4.0 Reports and Presentations

4.1 Student Council Report - Chase Voigt

Minutes:

- Student council meeting format changed to model school board meetings.
- A dance is scheduled to be held at the Elks Lodge

4.2 PAC Report - Erica Freimuth or Jenn Brooks

Minutes: Bev Landers gave the PAC report-

- A parent representative on the student council
- Checking with C&C Prints for a photo booth for upcoming events
- Graduation committee
- Parent input in the LCAP
- Afterschool tutor club using LCAP funds
- Family Digital Night

4.3 Teacher Report - Chris Palmer

Minutes:

- Teacher declined a classroom camera
- Family Digital Night planned well in advance
- Mr. Palmer expressed his appreciation for this school; its high attendance

- percentage rate and its high percentage of turned-in homework.
- 4.4 Enrollment Update - 139 (6th-52, 7th-37, and 8th-50)
- 4.5 Principal's Report - Beverly Landers
 - Minutes: Dustin Miller was injured and required medical attention. Office manager estimated return middle of March.
 - 4.5.1 Update on Electives for 3rd Quarter
 - Minutes: New 7th/8th elective classes Intro to Construction and Landscaping and an introduction to Welding and Manufacturing class.
 - 4.5.2 Update on ELO-P Days
 - Minutes: 11 remaining scheduled days hosted by Paradise Stronger. After advertising only one student responded.
 - 4.5.3 Update on Jennifer Garcia's Role
 - Minutes: Ms. Garcia will no longer participate in staff meetings based on teacher feedback. Her new role will be assisting the principal with difficult student behavior situations.
 - 4.5.4 No Heart & Sole Interest (formally Girls On The Run)
 - Minutes: Many girls are already involved in outside sports programs.
 - 4.5.5 Field Trips:
 - Shady Creek- March 6-10, 2023. Bev Landers will be the acting Camp Principal at Shady Creek
 - Minutes: Mr. Palmer, Mrs. Behlke and Mrs. Landers will be leaving for Shady Creek on Tuesday, rather than Monday due to heavy snow predictions.
 - 4.5.6 Update on Student Restrooms
 - Minutes: Mr. Gavin Chilton has worked with students and CORE Butte Teachers who have painted the bathrooms and installed mirrors. Scheduled to have the floors resurfaced.
 - 4.5.7 Additional Security Camera mounted in Front of Offices/Snack Shed
 - Minutes: Security cameras have been ordered.
 - 4.5.8 Snow Days
 - Minutes: The school has exceeded the 4 days built in the calendar for weather days and used 5 days. Mr. Palmer said we are only required to attend 175 days and our calendar reflects 176 days.
- 5.0 Discussion Items
 - 5.1 2022-23 PCMS [Safety Plan](#)
 - Minutes: 134 pages. Board-approved safety plans will be submitted to PUSD. Updated annually.
 - 5.2 Family Digital Night (TBD)
 - Minutes: None
 - 5.3 Local Control and Accountability Plan Progress
 - Minutes: Barbara Mandelbaum and Bev Landers working together on the LCAP.
 - 5.4 Camera Installed in Ms. Patton's Classroom
 - Minutes: Teacher has canceled her request for cameras installed in her classroom.
 - 5.5 [Learning Recovery Grant](#) Overview
 - Minutes: 3-year grant aligned with our goals.
 - 5.6 Review Draft Policies
 - 5.6.1 Student Policy #21: [FOSTER YOUTH POLICY](#)
 - 5.6.2 Curriculum and Instruction Policy #1: [CURRICULUM DEVELOPMENT AND ADOPTION](#)
 - Minutes: Continue to update required policies.

- 6.0 Consent Agenda
- 6.1 Approval of Minutes from the [January 24, 2023 regular meeting](#)
Minutes:
Motion made by Christine Cooper and seconded by Kristina Clarkson to approve the January 24, 2023, regular meeting minutes as presented.
Vote 3-0. 2 Absent. motion passed.
- 6.2 Approval of Minutes from the [January 31, 2023 special meeting](#)
Minutes:
Motion made by Kristina Clarkson and seconded by Christine Cooper to approve the January 31, 2023, regular meeting minutes as presented.
Vote 3-0. 2 Absent. motion passed.
- 6.3 Approval of the December 2022 Financial Reports prepared by Becca Carey, ARI
A: [Financial Overview](#)
B: [Balance Sheet](#)
C: [Year to Date Income Statement](#)
D: [Year to Date Cash Flow](#)
Minutes:
Motion made by Christine Cooper and seconded by Mike Witten to approve the December 2022, financial reports as presented.
Vote 3-0. 2 Absent. motion passed.
- 6.4 Approval of the January 2023 Financial Reports prepared by Becca Carey, ARI
A: [Financial Overview](#)
B: [Balance Sheet](#)
C: [Year to Date Income Statement](#)
D: [Year to Date Cash Flow](#)
Minutes:
Motion made by Christine Cooper and seconded by Mike Witten to approve the January 2023, financial reports as presented.
Vote 3-0. 2 Absent. motion passed.
- 7.0 Action Items
- 7.1 [22/23 Second Interim Budget](#), prepared by ARI Service Inc
Minutes:
Motion made by Christine Cooper and seconded by Mike Witten to approve the 22/23 Second Interim Budget as presented.
Vote 3-0. 2 Absent. motion passed.
- 7.2 Increase Hours for Mandelbaum Consulting
Minutes:
Motion made by Mike Witten and seconded by Kristina Clarkson to approve the request for increased hours for Mandelbaum Consulting.
Vote 3-0. 2 Absent. motion passed.
- 7.3 Approve Paradise Alliance Church Board Approved [Contract](#)
Minutes:
Motion made by Christine Cooper and seconded by Mike Witten to approve the fourth amendment to the Paradise Alliance Church Board-approved Contract as presented.
Vote 3-0. 2 Absent. motion passed.
- 7.4 Approve the 2022-2023 PCMS [Safety Plan](#)
Minutes:
Motion made by Christine Cooper and seconded by Kristina Clarkson to approve the 2022-2023 PCMS Safety Plan as presented.
Vote 3-0. 2 Absent. motion passed.

- 8.0 Closed Session
 - Minutes: Open closed session at 2:03 pm.
 - 8.1 Student Discipline (Education Code 35146, 48918)
 - 8.2 Personnel Issues (Government Code 54957)
 - 8.2.a Discipline/Dismissal/Release/Resignation/Leave
 - 8.3 Reconvene Open Session
 - Minutes: Reconvened open session at 2:46 pm.
 - 8.4 Action Taken in Closed Session
 - Minutes: Christine Cooper made a motion to approve the student expulsion. Mike Witen seconded the motion. Vote 3-0, 2 absent. Motion carries.
 - Board accepted Bev Landers's executive director position resignation effective June 2023.

- 9.0 Future Agenda Items
 - Minutes: Schedule a special board meeting

- 10.0 Adjournment: Next meeting is March 28, 2023, at 5:00 pm
 - Minutes: The meeting was adjourned at 2:47 pm.