

**PARADISE CHARTER MIDDLE SCHOOL  
MEETING OF THE BOARD OF DIRECTORS  
REGULAR MEETING  
MINUTES**

**6473 Clark Road  
Paradise, California 95969  
May 16, 2023  
Closed Session 5:00 P.M.  
Open Session 5:30 P.M.**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the school's affairs in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for audience members to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give directions to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
- 3 You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

**1.0 Call to Order**

**1.1 Flag Salute :5:20pm**

**1.2 Roll Call**

Christina Voigt, Chair/8th Grade Parent Representative  
*Vacant* Co-Chair/7th Grade Parent Representative  
Christine Cooper/6th Grade Parent Representative  
Mike Witten, Staff Representative/Treasurer  
Shelby Boston, Community Representative  
Beverly Landers, Executive Director  
Jennifer Duran, Secretary to the Board

Attendance  
**Present**  
**Vacant**  
**Present**  
**Present**  
**Absent**  
**Present**  
**Present**

**2.0 Changes/Deletions to Current Meeting Agenda**

**Minutes: 8.4 Adopt the 2023 Classified Salary Schedule was removed as this item was also to be discussed while in closed secession. Also removed for the agenda was 8.6 Superintendent/Principal Recommendation**

**3.0 Public Comments on Items Not on the Current Meeting Agenda**

**Minutes: Parent Gennevieve Ralston spoke, she has filed a formal complaint against a**

**current sitting board member. Dustin Cooper also spoke on the formal complaint against a current sitting board member.**

#### 4.0 Closed Session **5:27pm**

##### 4.1 Personnel Issues (Government Code 54957)

##### 3.1.a Discipline/Dismissal/Release/Resignation/Leave

##### 4.2 Superintendent/Administration Recommendation

##### 4.3 Incoming Board Member Recommendations

##### 4.4 Classified Salary Schedule

##### 4.4 Reconvene Open Session **5:49pm**

##### 4.5 Action Taken in Closed Session

**Minutes: Action taken to approve the Classified Salary Schedule**

**Mike Whitten made a motion and Christine Cooper seconded, the motion passed with 3-0 with 1 absent and 1 vacant motion was unanimous.**

#### 5.0 Reports and Presentations

##### 5.1 Student Council Report - Chase Voigt

**Minutes: reported by Christy Voigt Dance coming up Friday. The ASB is donating part of the funds to cover a ball net around the black top.**

##### 5.2 PAC Report - Erica Freimuth or Jenn Brooks

**Minutes: Report given by Bev Landers. The New Family Orientation went as good as to be expected with bad weather that day. PAC donated \$150.00 towards the dance refreshments. They will also be donating \$150.00 towards the food served on the fun day. Jenn Brooks has volunteered to be the Community Coordinator next year to try to get PCMS out into more of the Paradise Community events.**

##### 5.3 Teacher Report

**Minutes: Nothing to report**

##### 5.4 Enrollment Update

6th Grade: 52

7th Grade: 40

8th Grade: 50

##### Openings for 2023/2024

6th Grade: 49

7th Grade: 52 (13 on waitlist)

8th Grade: 46

##### 5.5 Principal's Report - Beverly Landers

##### 4.5.1 New Family Orientation and BBQ Night

**Minutes: BBQ was purchased for future family events**

##### 4.5.2 Paradise Unified School District MOU Update

**Minutes: We will not be signing the current MOU update, to be discussed at a later date.**

##### 4.5.3 [SB 740](#) - The Charter School Facility Grant Program

**Minutes: Forms completed**

#### 6.0 Public Hearing

##### 6.1 Draft Local Control Accountability Plan Update and Review

Per California Education Code section 52062, a public hearing will be conducted to review and receive public comments regarding the Paradise Charter Middle School Local Control Accountability Plan.

A: [Local Performance Indicator](#)

B: [Budget Overview](#) for the 2023-2024 School Year

**Minutes:** This was presented to the public, a copy is available in the office.

## 7.0 Consent Agenda

7.1 Approval of Minutes from [April 25, 2023](#), regular meeting

**Minutes:** Christine Cooper made a motion to approve Mike Whitten seconded, the motion passed with 3-0 with 1 absent and 1 vacant motion was unanimous.

7.2 Approval of the April 2023 Financial Reports prepared by Becca Carey, ARI A:

[Financial Overview](#)

B: [Balance Sheet](#)

C: [Year to Date Income Statement](#)

D: [Year to Date Cash Flow](#)

**Minutes:** Mike Whitten made a motion to approve Christine Cooper seconded, the motion passed with 3-0 with 1 absent and 1 vacant motion was unanimous.

## 8.0 Discussion/Possible Action Items

8.1 Copier Lease Proposal:

Bid #1 [Global Office Solutions](#)

Bid #2 [UBEO Business Services](#)

**Minutes:** Christy Voigt made a motion to approve the bid from Global Office Solutions: Mike Whitten Seconded, the motion passed with 3-0 with 1 absent and 1 vacant motion was unanimous.

8.2 Facilities: Proposal for New Roofs for Buildings C and D, Student Restrooms, and Storage Shed:

Bid #1 [Matthew's Roofing](#)

Bid #2 [C&C Roofing](#)

**Minutes:** Mike Whitten made a motion to approve the bid from Matthews roofing. Christine Cooper seconded, the motion passed with 3-0 with 1 absent and 1 vacant motion was unanimous.

8.3 Facilities: Approve [Tree Removal Estimate](#)

**Minutes:** Mike Whitten made a motion to approve the bid from Tom's Tree Service. Christine Cooper seconded, the motion passed with 3-0 with 1 absent and 1 vacant motion was unanimous.

8.4 Adopt the 2023 Classified [Salary Schedule](#)

8.5 Appoint Incoming Board Member Recommendation

**Minutes:** Christine Cooper represented the Board Committee and made the recommendation of Hinke Hinke as their choice for filling the 7th grade vacancy. Christine made a motion to approve Hinke Hinke, Christy Vogit seconded the motion was passed with 3-0 with 1 absent and 1 vacant motion was unanimous.

8.6 Superintendent/Principal Recommendation

8.7 Approve the Blue Shield of CA 2023 Rate Adjustment

The monthly premium rate will be \$5,194.44, a change of \$686.65 or 15.23% effective July 1, 2023.

**Minutes:** Tabled for further discussion

8.8 Approve the [Arts, Music & Instructional Material Block Grant Revision](#)

**Minutes:** Christy Voigt made a motion Mike Whitten seconded. was passed with 3-0 with 1 absent and 1 vacant motion was

**unanimous.**

8.9 Approve the [Learning Recovery Block Grant Proposal](#)

**Minutes: The wording was corrected. To read Learning Recovery Block Grant Revision. A motion was made by Christy Voigt seconded by Mike Whitten and was passed with 3-0 with 1 absent and 1 vacant motion was unanimous.**

8.10 Approve Contract for Services with [Mandelbaum Consulting](#) for the 2023-2024 School Year

**Minutes: Christy Voigt made a motion Mike Whitten seconded. was passed with 3-0 with 1 absent and 1 vacant motion was unanimous.**

9.0 Future Agenda Items

9.1 LCAP approval at the May 30, 2023 board meeting.

10.0 Adjournment: Next meeting is May 30, 2023, at 5:00 pm