

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING
Minutes
6473 Clark Road
Paradise, California 95969
September 12, 2023
4:45 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order 4:46pm

1.1 Flag Salute

1.2 Roll Call

Christina Voigt, Community Representative

Heinke Raymond, 8th Grade Parent Representative

Sarah Kevwitch, 7th Grade Parent Representative

Shelly Bettencourt, /6th Grade Parent Representative

Denise Farrell, Staff Representative

Chris Palmer, Principal/Superintendent

Jennifer Duran, Secretary to the Board

Attendance

____ Absent ____

____ Present ____

____ Present ____

____ Present ____

____ Present ____

____ Present ____

____ Present ____

2.0 Changes/Deletions to Current Meeting Agenda

Minutes: Tabled item 6.2 Approval of the Financials for July 2023 to next meeting

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes:

Speaker Dustin Cooper: Shared his concerns with Paradise Alliance Church, and the recommendations that came out of the investigation/report made on a previous board member at the June 27, 2023 Board Meeting.

Speaker Christine Cooper: Shared her concerns with Paradise Alliance Church, and the recommendations that came out of the investigation/report made on a previous board

member at the June 27, 2023 Board Meeting.

Speaker Michael McCarthy: Shared his concerns with Paradise Alliance Church, and the recommendations that came out of the investigation/report made on a previous board member at the June 27, 2023 Board Meeting.

4.0 Closed Session **Minutes: Went into closed session at 5:05pm**

4.1 Conference with legal council- Anticipated Litigation

Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision 9d) of Section 54956.9: 1 case

4.2 Reconvene Open Session **Minutes: Reconvened open session at 5:28pm**

4.3 Action Taken in Closed Session

Minutes: The board took action to rescind the results of the investigation because its conclusions do not amount to harassment under school policy. As a board we strive to ensure inclusiveness, going forward we'll look into training for the board and school. The vote was 3 in favor, 1 abstained and 1 absent. The motion passed.

5.0 Reports and Presentations

5.1 PAC Report: - Jenn Brooks

Minutes: Jenn was not able to attend. Chris Palmer spoke on her behalf. Three of the PAC meetings are set to focus on the sight counsel requirements, one for wellness, one for EL, and one for nutrition. These meetings will be held on the PCMS campus. The other meetings will be held at various other locations in Paradise.

5.2 Teacher Report - Brian Faith

Minutes: Brian Faith was not able to attend the meeting, Chris Palmer spoke on his behalf. He read a letter compiled by the teachers letting the Board know that they are very happy with the start of the school year, and are looking forward to building a strong Bulldog culture and family.

5.3 Enrollment Update - Jennifer Duran

6th 50

7th 52 with 17 on the waitlist

8th 41

5.4 Principal's Report - Chris Palmer

Minutes: Chris spoke about the recent assemblies. Sports have begun with volleyball, and cross country. The student council members were voted in recently and are planning student activities for the year with the help of Brian Faith. October will be a busy month with the 8th graders attending a field trip to Brokeoff Mountain in Lassen Park. Tie Dye day where students will each tie dye their own school shirt. Our annual Jog a thon, and picture day. The 8th graders will participate in the Love Paradise event. The 7th graders will participate in the spring event. Love Paradise provides community services projects to members in the community, along with our students around the town of Paradise. One project will be cleaning a part of Coutolenc Rd that had been previously adopted by PCMS. He spoke on the positive start to the school year in regards to the discipline issues that the school had been dealing with the last couple of years.

6.0 Consent Agenda

6.1 Approval of Minutes for the [August 22, 2023](#) meeting

6.2 Approval of the Financials for July 2023 **Minutes: This item was tabled for a future meeting.**

6.3 Approval of: Chris Palmer as President, Jennifer Duran as Secretary, and Jenna Springer as Chief Financial Officer.

Minutes: A motion was made by Shelly Bettencourt to approve both items 6.1,

and 6.3. The motion was seconded by Heinke Raymond. The motion passed unanimously. The vote was 4-0 with one absent.

7.0 Discussion/Action Items

7.1 [Unaudited Actuals Alternative Form](#)

Minutes: A motion was made by Heinke Raymond to approve the Unaudited Actuals Alternative Form and seconded by Shelly Bettencourt. The motion passed unanimously. The vote was 4-0 with one absent.

7.2 2023-2024 [Parent/Student Handbook](#)

Minutes: A motion was made by Shelly Bettencourt to approve the 23-24 Parent/Student Handbook. The motion was seconded by Heinke Raymond. The motion passed unanimously. The vote was 4-0 with one absent.

7.3 [One Year Charter Extension Per Senate Bill 114](#)

Minutes: This item was open for discussion, nothing to report.

7.4 [2023-2024 ELO-P Plan](#)

Minutes: This item was open for discussion, nothing to report.

a. [Paradise Stronger Flyer](#)

7.5 Employee Service Agreement : Revision to meet current compliance requirements with salaried employees.

a. [Exempt Employees](#)

b. [Nonexempt Employees](#)

Minutes: A motion was made by Heinke Raymond to approve the new Employee Service Agreements: The motion was seconded by Sarah Kevwitch. The motion passed unanimously. The vote was 4-0 with one absent.

8.0 Future Agenda Items

Minutes: First Interim Budget, July Financials.

9.0 Adjournment: Next meeting

Minutes: December 12, 2023 5:00pm, @ PCMS. Meeting adjourned at 5:55pm.