

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING Minutes
6473 Clark Road
Paradise, California 95969
August 27, 2025
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order Minutes: The meeting was called to order at 5:02pm

1.1 Flag Salute

1.2 Roll Call

Shelly Bettencourt, 8th Grade Parent Representative

Holly Fisher, 7th Grade Parent Representative

Vacant 6th Grade Parent Representative

Robert Robertson, Community Representative

Vacant Staff Representative

Travis Prendergast, Principal/Superintendent - President

Jennifer Duran, Secretary to the Board

Jenna Springer, Chief Financial Officer

Attendance

Present

Present

Present

Present

Present

Present

2.0 Changes/Deletions to Current Meeting Agenda Minutes: Nothing to note

2.1 Approval of the Agenda

Minutes: A motion to approve the Current Agenda as written was made by Shelly Bettencourt. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 3-0.

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: Nothing to note

4.0 Reports and Presentations

4.1 Student Council Report -

Minutes: Travis Prendergast reported on behalf of the Student Council. Student Council elections will be held this Friday. Students from each grade level are running to represent their class, as well as for school-wide positions including President, Vice President, Treasurer, and Secretary. Speeches will take place tomorrow, followed by voting.

4.2 PAC Report -

Minutes: Travis Prendergast reported on behalf of the Parent Advisory Council. The first PAC meeting will be held on September 16th. The PAC sent out a sign-up today to all families interested in bringing lunch for staff one Friday a month. During this staff meeting, teachers will meet together briefly before breaking into subgroups for subject-specific collaboration.

4.3 Teacher Report - Minutes: Brain Faith reported on behalf of the staff. He reported that the year has started off strong. Which started with the annual staff retreat the week before school started. Sports have begun with Volleyball and Cross Country next week. The staff has really felt supported and excited for the year with Travis as the Principal/Superintendent.

4.4 Enrollment Update - Jennifer Duran

Minutes: 52 6th graders with 9 students on the waitlist, 47 7th graders with no waitlist, and 52 8th graders with 1 on the waitlist.

4.5 Principal's Report - Travis Prendergast

Minutes: Travis Prendergast reported. We've had a strong start to the school year, beginning with our annual staff retreat and a well-attended New Student Orientation. This month's focus on the virtue of *respect* has encouraged students to reflect on how they treat others and our campus, with peer nominations and Dutch Bros gift cards recognizing those who exemplify this value. Electives launched this week, offering engaging options such as Art, Guitar, Drama, Photography, Wilderness Survival, and *Sink or Sail*. Athletics are underway, with volleyball games already in progress and cross country practices starting soon under the guidance of Mr. Miller. Back to School Night was a great opportunity for families to connect with teachers and learn about our programs. Staff updates include welcoming a new speech therapist and counselor, Amy Behlke continuing her dual role as teacher and instructional coach, Brian Faith announcing his retirement at the end of the year, and the posting of our open English teacher position.

5.0 Consent Agenda

5.1 Approval of Minutes: [June 12, 2025](#)

5.2 Approval of:

a. The Check Register: [June 2025](#), [July 2025](#)

b. Principal/Superintendent Reimbursements

c. Contracts:

i. [2025-2026 Counseling Agreement with BCOE](#)

ii. [2025-2026 Contract with BCOE for Frontline System Access and Support](#)

5.3 Approval of the [Stipends for 2025-2026 school year](#)

5.4 Approval update to [Board Policy 10: Public Records Act](#)

5.5 Approval update to [Board Policy 11: Uniform Complaint Procedures](#)

5.6 Approval of Travis Prendergast as the Homeless Liaison, [Policy 16a: Homeless Education Policy](#)

5.7 Approval of Travis Prendergast as the Foster Child liaison, [Policy 21](#)

5.8 Approval of Travis Prendergast as the Title IX Coordinator, [Board Policy 15](#)

- 5.9 Approval of the [2025-2026 School Year Field Trips](#)
- 5.10 Approval of the [2025-2026 Employee Handbook update](#)
- 5.11 Approval of the Contract with Horton, McNulty & Seatern for 2025-2027 Audit
 - a. [Letter of Engagement](#)
 - b. [Middle Planning Letter to the Board of Directors](#)
- 5.12 Approval of the [Consulting Contract for Speech Services](#)
- 5.13 Approval of the [25-26 Independent Contractor Agreement - Teresa Moyer](#)
- 5.14 Approval of the [Nursing MOU CCDS](#)
- 5.14 Approval of the [Revision Paradise Stronger MOU](#)
- 5.15 Approval of the Paradise Unified School District School Bond Charter Allocation Proposal.
 - a. [New Volleyball Nets](#)

Minutes: It was determined that item 5.14 the Nursing MOU with CCDS needed to be pulled from the Consent Agenda. As it was determined there was a typo that needs to be corrected in the contract. It was moved down to discussion/Action Items. A motion to approve the remaining 5.1-5.15 with the exception of 5.14 was made by Shelly Bettencourt. The motion was seconded by Robert Robertson. The motion passed unanimously with a vote of 3-0.

6.0 Discussion/Action Items

Minutes: Item 5.14 was noted to have a typo on page 1 section: Recital A, where it states: "PCMS is a charter authorized by Chico Unified School District." A motion to approve the corrected contract to state "PCMS is a charter authorized by Paradise Unified School District." was made by Robert Robertson. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 3-0.

6.1 Approval of proposed [Board Meeting Dates](#)

Minutes: After some discussion it was decided that the dates as written with the exception of September's meeting would work for all board members. The September meeting is now set for September 15, 2025. A motion to approve all other dates as written was made by Robert Robertson. The motion was seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 3-0.

6.2 Discussion New Board Members

Minutes: After a short discussion it was decided that Travis Prendergast would meet with the three parents interested in serving as the 6th Grade Board Representative. He will bring back his recommendation to the next meeting. The Board is still in search of another representative. Some more information will need to go out before having enough candidates to select from.

6.3 Discussion of Lease with Christian and Missionary Alliance - Paradise Alliance Church

Minutes: The lease with Christian and Missionary Alliance Church will end in June of 2026. The board will review any changes along with the legal team before then to ensure a smooth transition into the next lease with the Christian and Missionary Alliance Church.

6.4 Discussion of Paradise Unified School District School Bond Charter Allocation Proposal

a. Possible Safety Fencing Considerations

Minutes: After a brief discussion, the Board agreed to invite the Butte County Office of Education School Safety Officer to assess the campus and provide a list of recommended improvements. The Board requested that the findings be brought back for further discussion.

7.0 Future Agenda Items

Minutes: Butte County Office of Education School Safety Officers findings

8.0 Adjournment: Next meeting September 9, 2025

Minutes: Meeting adjourned at 6:13pm. The next meeting will be held on September 15, 2025 at 5:00pm.