

PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING Minutes
6473 Clark Road
Paradise, California 95969
March 11, 2025
5:00 P.M

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order Minutes: The meeting was called to order at 5:00pm

1.1 Flag Salute

1.2 Roll Call

Sarah Kevwitch Chair/ 8th Grade Parent Representative
Robert Robertson, Co-Chair / Community Representative
Denise Farrell, Staff Representative
Shelly Bettencourt / 7th Grade Parent Representative
Holly Fisher, 6th Grade Parent Representative
Chris Palmer, Principal/Superintendent - President
Jennifer Duran, Secretary to the Board
Jenna Springer, Chief Financial Officer

Attendance
Present
Present
Present
Present
Present
Present
Present
Absent

2.0 Changes/Deletions to Current Meeting Agenda

2.1 Approval of the Agenda

Minutes: A motion to approve the agenda was made by Denise Farrell. The motion was seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 5-0.

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: Nothing to note.

4.0 Closed Session Minutes: The meeting went into closed session at 5:15pm

4.1 Public Employee- Appointment/Employment (Government Code 54957)

a. Principal/Superintendent

5.0 Reconvene Open Session **Minutes: The meeting opened back up at 7:42pm**

6.0 Announcement of Action Taken During Closed Session

Minutes: No reportable action was taken. Robert Robertson was appointed for an ad hoc subcommittee for negotiations with a potential candidate.

7.0 Reports and Presentations

7.1 Student Council Report - **Minutes: Chris Palmer reported on behalf of Chloe Patton. The Student Council will be hosting the staff vs student boys basketball game next week. They will have fun activities for all students to participate in during the game. The next dance will be held at the end of March, the theme is Hollywood.**

7.2 PAC Report - **Minutes: Chris Palmer reported on behalf of the PAC. They will be holding their next meeting on March 18, 2025. They are looking for volunteers to help with the upcoming graduation committee. They hope to hold one more fundraiser at the Family BBQ night in May. A raffle for various prizes will be held.**

7.3 Teacher Report - Dustin Miller **Minutes: Chris Palmer reported on behalf of Dustin Miller. The 6th grade teachers along with Mr. Palmer had a fantastic week at Shady Creek. The yearbook class is reporting lower than usual sales in yearbooks this year. Boys basketball season just ended, and track is starting next week.**

7.4 Enrollment Update - Jennifer Duran **Minutes: Jennifer Duran gave an update on current enrollment: 43 6th Graders, 52 7th Graders, and 52 8th Graders. The 2025-2026 school lottery was held today. There were 52, 6th grade students awarded spots. 10 7th graders were awarded spots, with 1 student placed on the waiting list. 1 8th grade student was awarded the last spot.**

7.5 Principal's Report - Chris Palmer

Minutes: Reported by Chris Palmer, the 8th graders were able to participate in a field trip to tour Paradise High School last week. The 6th graders had an amazing time at Shady Creek. Unfortunately due to personal reasons, we have lost both our onsite counselor and our speech therapist in the last week. New electives started this week. Progress reports also went home this week.

8.0 Consent Agenda

8.1 Approval of Minutes: [January 28, 2025](#)

8.2 Approval of The Check Register: [January 2025, February 2025](#)

8.3 Approval of [Amendment to Paid Intern Agreement](#)

Minutes: A motion to approve the Consent Agenda items 8.1-8.3 was made by Denise Farrell. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 5-0.

9.0 Discussion/Action Items

9.1 Budget: 2024-2025 Second Interim Report Approval

a. [2024-2025 Second Interim Budget SACS](#)

b. [2024-2025 Second Interim Multi Year Budget](#)

Minutes: The Budget was presented by Chris Palmer. After a short discussion a motion to approve the Budget for the 2024-2025 Second Interim Report was made by Sarah Kevitch. The motion was seconded by Denise Farrell. The motion was passed unanimously with a vote of 5-0.

9.2 [2025-2026 Education Protection Account \(EPA\) Appropriations Spending Proposal](#)

Minutes: A motion to approve the 2025-2026 Education Protection Account (EPA) Appropriations Spending Proposal was made by Denise Farrell. The motion was seconded by Sarah Kevitch. The motion passed unanimously with a vote of 5-0.

9.3 Principal/Superintendent Evaluation Discussion/Plan

Minutes: Denise Farrell and Sarah Kevitch were appointed for an ad hoc subcommittee to perform the Principal/Superintendent Evaluation.

10.0 Future Agenda Items

Minutes: Closed Session Employee- Appointment/Employment (Government Code 54957), Public Employment Performance Evaluation: Title Principal/Superintendent

11.0 Adjournment: Next meeting May 20, 2025

Minutes: The meeting was adjourned at 8:25pm