

**PARADISE CHARTER MIDDLE SCHOOL**  
**MEETING OF THE BOARD OF DIRECTORS**  
**REGULAR MEETING Minutes**  
**6473 Clark Road**  
**Paradise, California 95969**  
**September 15, 2025**  
**5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO  
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

- 1.0 Call to Order **Minutes: The meeting was called to order at 5:00pm.**
- 1.1 Flag Salute
- 1.2 Roll Call
- |                                                          |                   |
|----------------------------------------------------------|-------------------|
| Shelly Bettencourt, 8th Grade Parent Representative      | <b>Attendance</b> |
| Holly Fisher, 7th Grade Parent Representative            | <b>Present</b>    |
| Vacant 6th Grade Parent Representative                   | <b>Present</b>    |
| Robert Robertson, Community Representative               | <b>Present</b>    |
| Vacant Staff Representative                              | <b>Present</b>    |
| Travis Prendergast, Principal/Superintendent - President | <b>Present</b>    |
| Jennifer Duran, Secretary to the Board                   | <b>Present</b>    |
- 2.0 Changes/Deletions to Current Meeting Agenda
- 2.1 Approval of the Agenda
- Minutes: A motion to approve the agenda as written was made by Shelly Bettencourt. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 3-0.**
- 3.0 Public Comments on Items not on the Current Meeting Agenda
- Minutes: Nothing to report.**

4.0 Elect Board Chair and Vice Chair for 25-26

- Elect Officers of the Corporation  
President  
Secretary  
Treasurer

**Minutes:** After a brief discussion, a nomination for Robert Robertson to serve as the Board Chair, and Treasurer, Shelly Bettencourt to serve as the vice-chair. Travis Prendergast to serve as President, and Jennifer Duran to serve as secretary for the 2025-2026 school year. A motion to approve these nominations was made by Robert Robertson. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 3-0.

Reports and Presentations

4.1 Student Council Report -

**Minutes:** Chloe Patton reported on behalf of the Student Council. Student council elections went well. They hosted their first meeting last week. They will meet weekly throughout the year to plan out fun activities, and events for all students. They will host their annual Halloween Movie Night on Friday October 24th. Their first dance will be held on December 12th. Snack Shed will open soon.

4.2 PAC Report -

**Minutes:** Travis Prendergast reported on behalf of the Parent Advisory Council. They will be holding their first meeting on September 16th. Collaborating on some upcoming events, and planning fundraisers for the year.

4.3 Teacher Report - Chloe Patton

**Minutes:** Chloe Patton reported on behalf of the teachers. She acknowledged the challenge of having a teacher resign so early in the school year but shared that the team has stepped up to fully support the temporary substitute. She noted the strong sense of teamwork among staff and expressed confidence that students are working hard and continuing to learn.

4.4 Enrollment Update - Jennifer Duran

**Minutes:** Jennifer Duran reported that currently the school has 52 6th graders, with 10 students on the waiting list. 44 7th graders, no waiting list, and 49 8th graders with no waiting list.

4.5 Principal's Report - Travis Prendergast

**Minutes:** Travis Prendergast reported that the Shady Creek Family Information Meeting will be held on September 22nd at 6:00pm for 6th grade families to get more information about the week long Shady Creek Field trip that their student will be attending this year. We have the annual Tie Dye T-Shirt day coming up September 26th. Each student will have the opportunity to tie dye their very own PCMS shirt. Picture day and Jog-a-Thon will be held on Friday October 10th. The jog-a-thon will take place right after pictures, followed by an appreciation BBQ. Last month the focus was on the Virtue of Respect. A total of about 15 kids were nominated by multiple peers for demonstrating the virtue of Respect. A random drawing was done at each grade level for one of those students to win a \$10.00 Dutch Brothers gift card. This month the virtue of focus is Responsibility. He reported that he met with Breck Wright Butte County Offices of Education Safety Officer this week and discussed opportunities to improve campus safety. Offered opportunities in professional development in terms of campus safety. He will meet again with him over the next couple of months and bring back more information to share with the board at a future meeting. The first field trip will be held this Friday. The 8th grade class will travel to Brokeoff Mountain, up in Lassen

**National Park.**

5.0 Consent Agenda

5.1 Approval of Minutes: [August 27, 2025](#)

5.2 Approval of:

a. The Check Register: [August 2025](#)

b. Contracts:

i. [Paradise Stronger MOU Agreement 2025-2026](#)

5.3 Board Policies and Notices

a. [Work Permit Board Policy](#)

b. [Work Permit Administrative Regulation](#)

c. [Involuntary Removal Notice](#)

d. [Credit Card Policy](#)

5.4 Handbooks

a. [2025-2026 Parent Student Handbook Update](#)

5.5 [Educator Effectiveness Funds Report 24-25](#)

5.6 [24-25 Prop 28 Annual Report](#)

**Minutes: A motion was made to approve the Consent Agenda items 5.1-5.6 by Robert Robertson. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 3-0.**

6.0 Discussion/Action Items

6.1 Approval of recommendation of new Board Member

**Minutes: Travis Prendergast reported that he met with the three interested volunteers for the 6th Grade Representative position. After interviewing all candidates, he recommended Jami Roadman for the role. A motion to approve the recommendation of Jami Roadman as the 6th Grade Governing Board Representative was made by Shelly Bettencourt and seconded by Robert Robertson. The motion passed unanimously with a vote of 3-0.**

6.2 [Approval of the 24/25 Unaudited Actuals Report](#)

**Minutes: After a short presentation made by Jenna Springer. A motion was made by Holly Fisher to approve the 24/25 Unaudited Actuals Report. The motion was seconded by Shelly Bettencourt. The motion passed unanimously with a vote of 3-0.**

6.3 Discussion only- Principal/Superintendent's goals for 2025-2026

**Minutes: Travis Prendergast presented to the Board his overall goals for himself in the 2025-2026 school year.**

1. **Strengthen Student Systems**

2. **Cultivate School-Community Connections**

3. **Ensure Schoolwide Safety and Preparedness**

7.0 Future Agenda Items

**Minutes: Recommendation for Community Board Representative.**

8.0 Adjournment: Next meeting December 9, 2025

**Minutes: The meeting adjourned at 5:41pm. The next meeting will be held on December 9, 2025.**