

**PARADISE CHARTER MIDDLE SCHOOL
MEETING OF THE BOARD OF DIRECTORS
REGULAR MEETING MINUTES
6473 Clark Road
Paradise, California 95969
June 11, 2026
5:00 P.M**

**INSTRUCTIONS FOR PRESENTATIONS TO
THE BOARD BY PARENTS AND CITIZENS**

The Paradise Charter Middle School welcomes your participation at the School's Board meetings. The purpose of a public meeting of the Board of Trustees is to conduct the affairs of the School in public. Your participation assures us of continuing community interest in our School. To assist you in the ease of speaking/participating in our meetings, the following guidelines are provided:

1. Agendas are available to all audience members.
2. "Request to Speak" forms are available to all audience members who wish to speak on any agenda items or under the general category of "Oral Communications." "Oral Communications" is set aside for members of the audience to raise issues that are not specifically on the agenda. However, due to public meeting laws, the Board can only listen to your issue, not respond or take action. These presentations are limited to three (3) minutes and the total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Board may give direction to staff to respond to your concern or you may be offered the option of returning with a citizen-requested item.
3. You may also complete a "Request to Speak" form to address the Board on Agenda items. With regard to such agenda items, you may specify that agenda item on your "Request to Speak" form and you will be given an opportunity to speak for up to five (5) minutes when the Board discusses the item.
4. When addressing the Board, speakers are requested to state their name and address from the podium and adhere to the time limits set forth.
5. Any public records relating to an agenda item for an open session of the board distributed to all, or a majority of all, of the Board members, shall be available for public inspection at 6473 Clark Road, Paradise, California.

In compliance with the Americans with Disabilities Act (ADA), Paradise Charter Middle School may furnish reasonable auxiliary aids and services to qualified individuals with disabilities. Individuals who require appropriate alternative modifications of the agenda in order to participate in Board meetings are invited to contact the Executive Director's office.

1.0 Call to Order Minutes: The meeting was called to order at 5:13pm

1.1 Flag Salute

1.2 Roll Call

Shelly Bettencourt, Co-Chair 8th Grade Parent Rep.

Holly Fisher, 7th Grade Parent Representative

Jami Roadman, 6th Grade Parent Representative

Robert Robertson, Chair / Community Representative

Staff Representative -vacant

Travis Prendergast, Principal/Superintendent - President

Jennifer Duran, Secretary to the Board

Attendance

Present

Present

Present

Late in at 5:45pm

Present

Present

2.0 Changes/Deletions to Current Meeting Agenda

2.1 Approval of the Agenda

Minutes: A motion to approve the Current Meeting Agenda with the removal of item 5.2 C, ii due to not receiving the documentation from Paradise Unified in time for the meeting. The motion was made by Holly Fisher and seconded by Jami Roadman. The motion passed unanimously with a vote of 3-0 with one absent.

3.0 Public Comments on Items not on the Current Meeting Agenda

Minutes: Nothing to report.

4.0 Reports and Presentations

4.1 Student Council Report -

Minutes: Travis Prendergast reported on behalf of the Student Council. He reported that despite the unsettled weather for “Fun Day” the students really enjoyed themselves.

4.2 PAC Report

Minutes: Travis Prendergast reported on behalf of the Parent Advisory Council that they had their last meeting for the year and were very helpful with the 8th grade Graduation.

4.3 Teacher Report - Dustin Miller

Minutes: Travis Prendergast reported that the teachers had nothing to share at this time.

4.4 Enrollment Update - Jennifer Duran

Minutes: Jennifer Duran reported that the incoming 6th grade class is full with 3 students sitting on the waitlist. The incoming 7th grade class is full with 19 kids on the waitlist, and that despite one of the current incoming 8th grade students attending another school next year, the class will have 46 students.

4.5 Principal's Report - Travis Prendergast

Minutes: Travis Prendergast reported that the 8th grade Graduation was a great night with a large number of attendees. He also reported that the teachers are enjoying a much needed break but will be returning over the summer to help the new teachers set up classrooms and get familiar with the campus and practices.

5.0 Consent Agenda

5.1 Approval of Minutes: [May 20, 2026](#)

5.2 Approval of:

a. The Check Register: [May 2026](#)

b. Principal/Superintendent Reimbursements

c. Contracts:

i. Paradise Stronger ELOP MOU

ii. Paradise Unified School District and PCMS MOU Charter Authorization

iii. [Approval of the 2026-2027 Paradise Unified School District Food Service Agreement](#)

iv. [Approval of the 2026-2027 Chico Country Day School - Nursing Services Agreement](#)

v. [Landscaping](#)

vi. [Approval of the renewal of curriculum - Amplify](#)

5.3 [2026-2027 Charter School Certification of Information \(COI\)](#)

5.4 [2026-2027 CARS Consolidated Application CARS - Spring Release](#)

5.5 [2025-2026 Proposition 28: Arts and Music in Schools Funding Annual Report](#)

5.6 Policy and Handbook Updates

a. Approval of the [2026-2027 Parent Student Handbook](#)

b. Approval of the [2026-2027 Employee Handbook](#)

c. [Board Policy 10 Public Record Requests - Public Records Act Complaint](#)

d. [Board Policy 11 Uniform Complaint Procedure](#)

e. [Board Policy 15 Title IX Sex-Based Nondiscrimination Policy and Grievance Procedures](#)

f. [Student Policy 8 Administration of Medications, Anti-Seizure Medication, Emergencies and Head Lice](#)

g. [Student Policy 16A Homeless Education](#)

h. [Student Policy 21 Foster Youth](#)

i. [Student Policy 31 Smart Phone Use](#)

j. [Student Policy 32 Extreme Weather Safety](#)

- k. [Student Administrative Regulation 33 Child Abuse Prevention and Reporting](#)
- 5.9 [2026-2027 Comprehensive School Safety Plan](#)
- 5.10 [Resolution Authorizing Teaching Assignment](#)
- 5.11 [Approval of the Paradise Unified School District School Bond Charter Allocation Proposal](#)
- 5.12 [Acceptance of Board Resignation](#)

Minutes: A motion to approve the consent agenda items 5.1-5.12 with the exception of item 5.2 C ii which was previously removed for the agenda. The motion was made by Holly Fisher and seconded by Jami Roadman. The motion passed unanimously with a vote of 3-0 with one absent.

6.0 Discussion/Action Items

- 6.1 [2026-2027 Board Meeting Calendar](#)

Minutes: After a brief discussion, it was determined that March 11, 2027, would be a more suitable date for the March Board meeting. Jami Roadman made a motion to approve the 2026–2027 Board Meeting Calendar as amended. The motion was seconded by Holly Fisher and passed unanimously by a vote of 3–0, with one board member absent.

- 6.2 2026-2027 Original Budget Adoption
[2026-2027 Original Budget SACS](#)
[2026-2027 Original Budget Multi Year Budget](#)

Minutes: A motion was made by Holly Fisher to approve the 2026-2027 Original Budget Adoption. The motion was seconded by Jami Roadman. The motion passed unanimously with a vote of 3-0 with one absent.

- 6.3 2026-2027 Insurance Proposals:
 - a. [CharterSafe](#)
 - b. [Marsh & McLennan Insurance Agency](#)

Minutes: A motion to stay with CharterSafe as the school insurance holder was made by Jami Roadman. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 3-0 with one absent.

- 6.4 2026-2027 Local Control Accountability Plan (LCAP), Annual Update 2025-2026 LCAP, and 2026-2027 Budget Overview for Parents

Minutes: Robert Robertson arrived to the meeting at 5:45pm and was present for the 2026-2027 Local Control Accountability Plan (LCAP) presented by Travis Prendergast. A motion was made by Holy Fisher to approve the 2026-2027 Local Control Accountability Plan (LCAP) as presented. The motion was seconded by Robert Robertson. The motion passed unanimously with a vote of 4-0.

- 6.5 Academic Update Verifiable Data

Minutes: Discussion only.

- 6.6 [Local Performance Indicators for the 2026-2027 School Dashboard](#)

Minutes: A motion to approve the Local Performance Indicators for the 2026-2027 School Dashboard was made by Jami Roadman. The motion was seconded by Holly Fisher. The motion passed unanimously with a vote of 4-0.

- 6.7 Form 700: Conflict of Interest Disclosure for Exiting Board Members

Minutes: Exiting Board Member Shelly Bettencourt completed her Form 700; Conflict of Interest Disclosure.

- 6.8 [Approval of the Declaration of Need](#)

Minutes: A motion to approve the Declaration of Need was made by Robert Robertson. The motion was seconded by Jami Roadman. The motion passed unanimously. With a vote of 4-0.

- 7.0 Closed Session: **Minutes: The meeting went into closed session at 5:57pm.**
- 8.1 Public Employment Performance evaluation: (Government Code 54957)
 - a. Title Principal/Superintendent**Minutes: No action was taken. Open session reconvene at 7:00pm.**
- 7.0 Future Agenda Items
Minutes: Nothing to note.
- 8.0 Adjournment: Next meeting TBD
Minutes: The meeting adjourned at 7:06pm. The next meeting will be held September 8, 2026 at 5:00pm, in room A.